

YSJU Compliance Meeting

Programme documentation must be considered and endorsed by the proposing School's SQP prior to submission to the compliance meeting. The submitted documentation must be accompanied by Head of School sign off including the date of scrutiny and detail of action taken in response to the consideration.

Meeting Objectives

- To ensure that proposed programme developments meet YSJU regulations, meet sector and PSRB requirements and is noted as consistent and secure in its alignment with YSJU academic practices and quality standards.
- To check that the development is within the bound of the original business case.

Who's involved and why

- Approved Compliance chair
- AQS colleague (other than project co-ordinator) - member
- AQS project co-ordinator - meeting secretary and organiser

Members will provide written comments in advance of the meeting.

Expected outcomes

The Chair, in liaison with AQS colleagues, will agree one of the following outcomes:

1. Programme(s) is/are deemed compliant with YSJU, sector and PSRB regulations, frameworks, principles and quality standards and can be released to the external approval event;
2. Identification of areas requiring action or further consideration;
3. programme(s) is/are deemed as unable to continue, with reasons given.

Note: the collaborative nature of design and consistency of panel formation aim to highly diminish the likelihood of the third outcome.

Responsibilities

If outcome 3 is reached, the Chair of Compliance will discuss the decision with the Chair or Deputy Chair of Quality & Standards Committee to agree the final outcome.

If outcomes 2 or 3 are reached, the Chair and AQS project co-ordinator will meet with the proposing team to discuss the outcomes and any further action required. Amendments to the documentation in response to outcome 2 need to be signed-off by the Head of School prior to compliance Chair sign-off.

The AQS Officer will ensure the comments and meeting outcome are forwarded to the Chair of the external approval event for information.