

Confirmed Minutes – without reserved items.

Board of Governors

Held on 14 July 2022, at 09:30

Present:	Dame Julia Unwin	Chair of the Board of Governors
	Maggie Pavlou	Deputy Chair of the Board of Governors
	Jennifer Adams	Chair, Audit Committee
	Neil Braithwaite	Chair, Financial & Capital Development Committee and Remuneration Committee
	The Rt Revd Richard Frith	Chair, Foundation Committee
	Dr Ernestine Gheyoh Ndzi	Staff Governor
	Isabella Robinson	President of the Students' Union
	Mohammed Ali OBE	Governor
	Cath Clelland MBE	Governor
	Russell Davidson	Governor
Mark Fordyce	Governor	
Ian Wallace	Governor	
Apologies:	Professor Karen Bryan OBE	Vice Chancellor
	The Rt Revd Paul Ferguson	Governor
	Professor Graham Henderson	Governor
In attendance:	Alison Davies	Observer (Governor from 01 August 2022)
	Rob Hickey	Chief Operating Officer
	Professor Richard Bourne	Pro Vice Chancellor: Learning & Teaching
	Dr Amanda Wilcox	Pro Vice Chancellor: Governance & Student Life
	Andrew Mulholland	Director of Governance, Assurance & Compliance
	Christopher Howell	Minuting Secretary

78/21 Welcome and apologies

The Chair, Julia Unwin DBE, welcomed everyone and apologies were noted.

The Chair additionally welcomed those who were attending their first Board of Governors meeting: Dr Ernestine Gheyoh Ndzi (Staff Governor), Isabella Robinson (Student Governor), Professor Richard Bourne (Pro Vice Chancellor: Learning & Teaching) and Alison Davies (Incoming Governor and Chair of People Committee).

The Chair highlighted that the agenda was shaped to focus on the main items for consideration, discussion and approval by the Board of Governors and that they should consider how these aligned with the University's Key Performance Indicators (KPIs).

As no requests to bring forward items from Part E of the agenda had been received, items M113/21 onwards were noted without discussion.

79/21 Declarations of interest

The Chair highlighted that the Executive Board members and the Director of Governance, Assurance & Compliance had an interest in agenda item 25.2 – GB.21.03.58c – Annual Report on Remuneration – and would leave the meeting at this point.

The Chair further noted that three items referred to individual members of the Board:

- Governor, Neil Braithwaite – agenda item 14 – GB.21.03.48 - Appointment of Deputy Chair of the Board of Governors
- Governor, Mark Fordyce - agenda item 15 – oral report – Reappointment of Governor.
- The Chair of the Board of Governors, Julia Unwin DBE – agenda item 26 – GB.21.03.58c – Annual evaluation of the Chair of the Board of Governors.

Due to the nature of these items, the Board agreed that the individuals concerned would not need to leave the room for these items, unless a request was made during the discussions.

80/21 Minutes of the meeting held on 25 March 2022

The minutes were **approved** as a correct record.

81/21 Matters arising

.1 M69/21 - A query was raised if all fire alarms were appropriate for people that had hearing impediments.

The Director of Governance, Assurance and Compliance, Andrew Mulholland, provided an update on this matter arising to the Board of Governors.

The Board were advised that visual alarm devices (VADs) could not be retrospectively installed across the entire campus due to the nature of the system infrastructure, but there had been targeted installation where there was a specific individual need. Furthermore, the University's response to an alarm activation would include a full building sweep by the security team, and then the fire response team, if called out. With this system in place, the level of risk was considered to be very low.

The action was closed.

The Chair updated the Board on the remaining five outstanding actions:

- M03/21 – a second Staff Governor would be considered as part of Phase 2 of AdvanceHE's Effectiveness Review.
- M16/21 and M44/21 – both actions referred to future Board of Governors discussion topics (risk appetite and the University's engagement with schools, colleges and businesses). These topics had

been added to the future discussion topic tracker and therefore would be removed from the action list.

- M57/21 – the Board were informed that further external examiner reports had now been received and in future the Annual Quality Report would be updated with a more recent position when presented to the Board of Governors; therefore, this action would be closed.
- M58/21 – a new Governor's (from 01 August 2023) CV had been shared on the agenda (Item 32) with the Board. The action was therefore closed.

82/21 Chair's Action: Interest Rate Management

Paper GB.21.03.41 was received.

The Chair of the Finance & Capital Development Committee, Neil Braithwaite, spoke to the paper.

The Board were informed that the Finance & Capital Development Committee had received a paper on Interest Rate Management at its meeting on 15 June 2022. Following a review of the University's borrowing arrangements, the paper proposed that, in relation to a £10m loan with NatWest which was based on a variable-rate, the University should enter a new arrangement to fix the interest rate for several years. This would mitigate the risks of the negative impact of potential interest rate increases in an uncertain market, as well as supporting effective financial planning for future years.

The Finance & Capital Development Committee agreed to recommend the proposal for approval by the Board of Governors. However, as the arrangement needed to be actioned as soon as possible, it was approved by Chair's Action.

The Chair of Board of Governors approved:

- A Sterling Overnight Index Average (SONIA) Swap on a Forward Fixed Rate from September 2022, comprising an agreement alongside the existing NatWest floating rate loan to hedge against interest rate rises.

The Chair's Action was communicated to all Governors on 20 June 2022 via email.

The Board of Governors received the report and **noted** the Chair's Action.

83/21 Chair's report

The Chair, Julia Unwin DBE, remarked that it had been a successful year for York St John. The University remained in a strong financial position, student application numbers had significantly increased and the recent National Student Survey (NSS) results provided an overall positive picture of student experience at the University.

The Chair advised the Board on her recent activities related to the role, which included:

- attending Committee of University Chairs (CUC) meetings
- meeting Heather Barnfield, a York St John alumnus, to discuss how to better support alumni engagement
- meeting the Chairs of the Board of Governors' Committees to see how they were getting on in the role; and,
- reviewing the University Secretary role with the Vice Chancellor.

The Board of Governors **noted** the Chair's update.

84/21 Vice Chancellor's update

Reserved minute: commercially sensitive and Freedom of Information exempt

Paper GB.21.03.42 was received.

85/21 Annual report of the Students' Union President

Paper GB.21.03.43 was received.

The Students' Union (SU) President, Isabella Robinson, spoke to the paper.

The Board of Governors discussed the Students' Union related results of the NSS survey. The SU President advised that the Students' Union was analysing the data to see where improvements could be made. It was noted that it was the University's responsibility to support the Students' Union in order to make sure students were being provided with an engaging and satisfactory experience.

The Board of Governors **noted** the report.

89/21 Sector updates

Paper GB.21.03.44 was received.

The Pro Vice Chancellor (PVC): Governance & Student Life, Dr Amanda Wilcox, spoke to the paper.

The Board of Governors were informed that the Higher Education (Freedom of Speech) Bill was still progressing through parliament following a carry-over motion.

The Renters Reform Bill and Social Housing Regulation Bill were highlighted as potentially positive for students. They would enable students to leave accommodation on two months' notice and they would also have the right to stay in their rented property at the end of the academic year. These Bills would not apply to purpose-built student accommodation. It was noted that there could be a potentially negative reaction from landlords who may no longer choose to rent to students.

The Board discussed the impact increased private rental rates, combined with the cost-of-living crisis, would have on students and what the University could do to support them. The Board were advised that York St John was working with University of York to identify areas for new student housing, but space was limited. Furthermore, the University was assessing the potential for further developments on York St John sites.

In May, the Office for Students (OfS) stated that they would take a strengthened regulatory approach to tackle grade inflation. The Board were advised that the University was still working through the implications of this and how it was balanced with a fair and transparent grading system for students.

Regarding the ongoing political situation, the expectation was that there would be no new initiatives until a new Prime Minister and their cabinet were confirmed.

The Board of Governors received and **considered** the Sector updates report.

90/21 Student Engagement and Retention

The PVC: Learning & Teaching, Professor Richard Bourne, delivered a presentation on student engagement and retention.

The Board of Governors were provided with an overview of the key findings from the WonkHE & Pearson study 'Students' perceptions of belonging and inclusion at university' and AdvanceHE and the Higher Education Policy Institute's (HEPI) 'Student Academic Experience Survey 2022'. The WonkHE survey showed that an overall sense of belonging to a university impacted many aspects of a student's overall experience, including feeling happy or lonely and academic confidence. The AdvanceHE survey showed that the main reason students considered leaving university was their mental / emotional health.

In terms of engagement and retention at York St John, historically the University had been outperforming the benchmark, but data recently showed that it was slipping slightly relative to the sector. The University was reviewing data and discussing with other Cathedrals Group universities to understand if this was a blip caused by the Covid pandemic or a trend.

The PVC: Learning & Teaching highlighted three interconnected key themes: a sense of belonging, academic confidence and assessment, and meaning and employability.

In terms of a sense of belonging, the Board were advised that this started from before students first arrived at the University and continued throughout their education. The University had increased its support for student mental health, made course content more accessible and made the curriculum more representative and inclusive. Improved learning analytics enabled the University to better monitor when a student was beginning to struggle and to therefore provide the appropriate support.

Academic confidence was noted as being closely linked to a sense of belonging. If a student was struggling on their course, they were significantly

more likely to question their whole university experience. The University had achieved a score of 79.3% for overall satisfaction in the 2022 NSS, significantly exceeding the 76% average for the sector. This included the indicator in relation to assessment and feedback where the University scored 77.1%, 8.5 percentage points above the benchmark and was top in its benchmark group. The Board were advised that the University continued to strive to make improvements in this area to make sure students received clear assessment feedback and that academic misconduct remained very low.

The All-Party Parliamentary University Group's (AAPUG) 2021 study 'Is university worth it? Young people's motivations, aspirations and views on student finance' showed that people tended to go to university to enhance their future career prospects and to improve their education. The Board were advised that the University was focussed on not only helping students to acquire and apply skills, but also to articulate their graduate attributes when applying and interviewing for jobs.

The Board asked if the student retention rate was lower for Black, Asian and Minority Ethnic (BAME) students. They were informed that this was the case from the second academic year onwards, but in the first year the retention rate was lower for white students. The University was looking at why this was the case, but it was noted that it could be because the sample size was low.

The Board queried what the University was doing to help staff to support students with wellbeing concerns. They were informed that the vast majority of staff were not trained counsellors and that they should direct students to the relevant support services, including a 24/7 wellbeing service accessible online or by phone. Training was also being offered to staff at the end of summer, which would provide guidance on how to interact with students should they raise wellbeing concerns. The University was working closely with the NHS so that students with complex issues could quickly be seen and assessed by qualified staff.

The Board commented that it was understandable that students were concerned about future job prospects, but the current job market had opportunities that students should be made aware of and aided in knowing where to look and how to apply.

The Board of Governors thanked the PVC: Learning & Teaching for the presentation and **considered** the item on student engagement and retention.

91/21 Annual review of the Code of Practice for the Students' Union

Paper GB.21.03.45 was received.

The PVC: Governance & Student Life, Dr Amanda Wilcox, spoke to the paper.

The Board of Governors were informed that the following amendments had been made:

- the wording for the role and responsibility of the Board of Governors to the Students' Union had been amended to provide clarification.

- references to the University's 'Governing Body' had been updated to the 'Board of Governors'.
- a section had been added to reference Charity Law and Freedom of Speech to reflect current legislation.

The Board of Governors received the report and **approved** the Code of Practice for the Students' Union on the recommendation of the Governance & Nominations Committee.

92/21 Draft Budget Principles 2022-23
Reserved minute: commercially sensitive and Freedom of Information exempt

Paper GB.21.03.46 was received.

93/21 Annual Equality and Diversity report 2021

Paper GB.21.03.47 was received.

The PVC: Governance & Student Life, Dr Amanda Wilcox, spoke to the paper.

The report provided information on the diversity of the student body and workforce and progress towards equality objectives during 2021. Additionally, information about strategic initiatives and a brief outlook on 2022 was included.

The report showed the University complied with the public sector equality duty to eliminate unlawful discrimination, harassment and victimisation and advance equality of opportunity, as well as foster good relations.

The Board of Governors received the report and **approved** the Annual Equality and Diversity report 2021 on the recommendation of the People Committee.

94/21 Appointment of Deputy Chair of the Board of Governors

Paper GB.21.03.48 was received.

The Chair, Julia Unwin DBE, spoke to the paper.

The Governance and Nominations Committee had met on 09 June 2022 and agreed a role descriptor and approach for the election of the next Deputy Chair.

Following the meeting, as agreed, the Chair had written to all Governors inviting expressions of interest for the role. One expression of interest was received from a serving Governor.

The Board of Governors received the report and **approved** the appointment of Neil Braithwaite to the role of Deputy Chair of the Board of Governors for an initial term of three years (01 August 2022 – 31 July 2025).

95/21 Reappointment of Governor – Mark Fordyce

The Chair, Julia Unwin DBE, provided an oral report to the Board of Governors.

At the Governance & Nominations Committee on 09 June 2022, it was highlighted that Governor, Mark Fordyce, was due to come to the end of his first term. The Committee agreed to recommend Mark Fordyce for reappointment to serve a second term.

The Board of Governors **approved** the appointment of Mark Fordyce as Governor for a second term (01 August 2022 – 31 July 2025) on the recommendation of Governance & Nominations Committee.

96/21 Review of the Articles of Association

Paper GB.21.03.49 was received.

The Chair, Julia Unwin DBE, spoke to the paper.

The Articles were last approved by Board of Governors in 2019.

Point 13.5.4 of the Articles of Association had been updated to provide a more concise statement to allow for facilitation of in person or electronic meetings as necessary.

It was noted that the Governance & Compliance team were in contact with the Department of Education (DoE) regarding the specific wording needed to reflect the change in requirement for Privy Council approval. It was noted that the Articles would be brought back to the Board when this position had been clearly defined.

The Board of Governors received the report and **approved** the Articles of Association on the recommendation of Governance & Nominations Committee

97/21 Annual review of the Scheme of Delegation

Paper GB.21.03.50 was received.

The Chair, Julia Unwin DBE, spoke to the paper.

Only minor amendments had been made to the Scheme of Delegation in order to maintain its accuracy. These updates were in relation to the Board of Governors title and some sub-committee titles.

The Board of Governors received the report and **approved** the Scheme of Delegation on the recommendation of Governance & Nominations Committee

98/21 Academic Board Report

Paper GB.21.03.51a was received.

The PVC: Governance & Student Life, Dr Amanda Wilcox, spoke to the paper, which highlighted the work undertaken by the Academic Board. The Academic Board had met on 29 June 2022.

The Board of Governors received and **noted** the Academic Board report.

99/21 Student Concerns and Complaints

Paper GB.21.03.51b was received.

The Director of Governance, Assurance and Compliance, Andrew Mulholland, spoke to the paper.

The report detailed that the University had appropriate policies, procedures and mechanisms in place to address student concerns and complaints, which included in relation to sexual misconduct and harassment.

The Board of Governors were advised that cases remained low-level with no outstanding specific risks or concerns above and beyond expectations and profiles of similar institutions, however given the importance and nature of the issues involved, additional work and resource was planned to further enhance the University's capability and performance in this area.

The Board discussed the criteria for a student concern or complaint being escalated to them. It was agreed that the Board's role was not to review individual cases, but to be made aware of any trends and patterns that were a cause for concern.

The Board of Governors received and **considered** the report on student concerns and complaints.

100/21 Annual monitoring report against Access and Participation Plan

Paper GB.21.03.51c was received.

The PVC: Governance & Student Life, Dr Amanda Wilcox, spoke to the paper.

The Board of Governors were provided with an update on progress over the past 12 months against eight agreed Access and Participation Plan targets. The University remained on or ahead of target for six of the Plan areas and behind in the other two. The OfS were satisfied with the University's current position on its targets.

The Board were informed that John Blake, the OfS's new Director for Fair Access and Participation, had recently set out his vision on access and participation; however, this aligned well with the University's current plan and actions would not need to be amended. Instead, the narrative in the variations of John Blake's vision would be drawn-out in the plan. The

submission in response to the request to align the APP to the OfS's revised priorities would be provided to the Board at its next meeting.

The Board of Governors received and **considered** the annual monitoring report against the Access and Participation Plan.

101/21 Office for Students (OfS) ongoing registration requirements annual assurance 2021-22

Paper GB.21.03.51d was received.

The PVC: Governance & Student Life, spoke to the paper.

The Academic Board received the annual assurance report for 2021-22 at its meeting on 29 June 2023, which mapped compliance with registration requirements. The Academic Board approved the report as evidence of its assurance of the University's ongoing compliance with the conditions of the regulatory framework for higher education in England.

It was noted that the University was still awaiting the outcome of the B3 consultation, but when the requirements were confirmed, this would be added to the report.

The Board of Governors received and **noted** the report on OfS ongoing registration requirements annual assurance 2021-22.

102/21 Governor update on Honorary Awards Committee

Paper GB.21.03.51e was received.

The Chair, Julia Unwin DBE, provided an oral report on the Governor update on Honorary Awards Committee.

The Board of Governors were informed that at its meeting on 09 December 2021, the Honorary Awards Committee agreed to a more focused nominations drive for Honorary Degrees which linked closely with the University's academic disciplines and reflected the values of York St John. This resulted in the development of a new form and processes.

The Committee were now requesting a small bank of nominations for November 2023, with a view to awarding one Honorary Degree per ceremony (maximum 8). As part of this initiative, the Committee welcomed nominations from members of the Board of Governors.

The process for Board of Governors to make nominations was advised as the following:

- a) request for nominations form made to University's Executive Officer.
- b) Governor, Graham Henderson (Board of Governors representative to the Honorary Awards Committee) would work with Governors to ensure any proposed nominees fitted the new criteria for Honorary Degrees.
- c) completed form submitted to Graham Henderson.

- d) Graham Henderson would then share with the Executive Officer and present at the next Honorary Awards Committee meeting and provide feedback to the relevant Governors.

It was noted the process was available on the Board of Governors' Teams site.

The Board commented that the University should try to make better use of the networks and contacts of people that receive Honorary awards, as a mechanism to promote York St John.

The Board of Governors **considered** the Governor update on Honorary Awards Committee.

103/21 Governance & Nominations Committee

Paper GB.21.03.52a was received.

Governance & Nominations Committee met on 09 June 2022. The Chair of the Committee, Julia Unwin DBE, spoke to the paper and highlighted that the main items had already been discussed through other papers in this meeting (GB.21.03.45, GB.21.03.48, GB.21.03.49, GB.21.01.50 and an oral report on a Governor reappointment - M95/21).

The Board of Governors **noted** the Committee's report

104/21 Board of Governors Effectiveness Review update

Paper GB.21.03.52b was received.

The Director of Governance, Assurance & Compliance, Andrew Mulholland, spoke to the paper, which provided an update on progress of the action plan agreed in response to the recommendations from the governance effectiveness review (Phase 1) that was delivered by Advance HE in Spring 2021.

The Board of Governors were advised that 12 of 17 actions had been completed, with the remainder in progress or planned. The Board were happy with the progress that had been made and the plan going forward.

The Board of Governors received and **noted** the update on the Board of Governors Effectiveness Review.

105/21 Audit Committee Report

Paper GB.21.03.53 was received.

The Audit Committee met on 24 June 2022. The Chair of the Committee, Jennifer Adams, spoke to the paper and highlighted that the meeting was heavily focused on reports from the University's Internal Auditors (PwC) and that the Committee had approved the plans for the Internal Audit programme

for 2022-23. The Committee commended the quality of the reports from PwC.

It was noted that a US GAAP Conversion would need to be undertaken for the first time by the University. While this involved a cost to the University, it reflected its success in attracting students from the United States of America.

The Committee had reviewed the risk register and the Board were informed that discussions had taken place particularly around student retention and degree apprenticeships.

The substantial and increasing administrative burden on the University in relation to statutory returns was also noted.

The Board of Governors **noted** the Committee's report

106/21 Finance & Capital Development Committee Report

Paper GB.21.03.54 was received.

The Finance & Capital Development Committee met on 15 June 2022. The Chair of the Committee, Neil Braithwaite, spoke to the paper and highlighted that Pauline Waterhouse had been appointed as a co-opted member on the Committee and would bring a wealth of experience.

The Committee had reviewed: the Students' Union Priorities and Financial Plan 2022-23, the Draft Budget Principles 2022-23, the Interest Rate Management, the Period 9 (P9) Budget and Forecast Report 2021-22, the Medium-Term Financial Strategy Report Incorporating the Five-Year Forecast 2022/23-2026/27, the annual report on Residential Income and Expenditure 2021/22 and a report on Capital and IT Developments.

The Board of Governors **noted** the Committee's report

107/21 Foundation Committee Report

Paper GB.21.03.55 was received.

The Foundation Committee met on 16 May 2022. The Chair of the Committee, the Rt Revd Richard Frith, spoke to the paper and highlighted that the Committee had considered a presentation on ways in which chaplaincies at Anglican Foundation universities provided support for students and staff who identify as trans and/or non-binary. The Committee had discussed the balancing role of the Chaplaincy as both a representative of the University and the Church. This was particularly in relation to their differently perceived views on inclusivity and similarly how topics such as this should be approached and managed by the University in the context of its Christian heritage. It was noted that this should be added to the future topics list for the Board of Governors to consider.

The Board of Governors **noted** the Committee's report

CH

108/21 People Committee Report

Paper GB.21.03.56 was received.

The People Committee met on 26 May 2022. The Chair of the Committee, Maggie Pavlou, spoke to the paper and highlighted that Jane Johnston had been appointed as a co-opted member and that Alison Davies would become the Chair of the Committee from 01 August 2022.

The Committee had reviewed: the Annual Equality and Diversity Report 2021, the Annual Review of the Student Protection Plan and Refund and Compensation Policy, the Equal Pay Review Outcomes and the Annual Alumni Engagement Strategy Progress Report

The Board of Governors asked for a summary of Athena SWAN to help them better understand the framework.

The Board discussed the University's ongoing work regarding staff diversification, particularly in terms of attracting candidates to apply, supporting internal candidates to develop within the institution and converting applications into successful recruitment. **RB**

The Board of Governors **noted** the Committee's report

109/21 Health, Safety & Wellbeing Committee Report

Paper GB.21.03.57 was received.

The Health, Safety & Wellbeing Committee met on 24 June 2022. The Director of Governance, Assurance & Compliance, Andrew Mulholland, presented the report and highlighted that the Committee had received the annual safeguarding report and agreed that this provided assurance that the University was complying with the statutory safeguarding duties as set out in the Safeguarding Policy.

The Committee had also considered the General Health and Safety Compliance Update from the Director of Estates Management and the improvements made to maintaining and monitoring compliance with Health & Safety regulations in the Bioscience labs.

The Board of Governors **noted** the Committee's report

110/21 Remuneration Committee Report

The Vice Chancellor, Chief Operating Officer, PVC: Governance & Student Life, PVC: Learning & Teaching and the Director of Governance, Assurance & Compliance left the meeting.

Paper GB.21.03.58a was tabled and **noted** by the Board of Governors at the meeting.

111/21 Annual Report on Remuneration

Reserved minute: commercially sensitive and Freedom of Information exempt

Paper GB.21.03.58b was tabled at the meeting

112/21 Annual evaluation of the Chair of the Board of Governors

Reserved minute: commercially sensitive and Freedom of Information exempt

Paper GB.21.03.59 was tabled at the meeting.

Part E of the Agenda

The following starred items were in the Part E section of the meeting's agenda. No request was made for these items to be brought forward and therefore were noted without discussion.

113/21* OfS Reportable Events

Paper GB.21.03.60 was received.

The Board of Governors **noted** the report.

114/21* Annual report on participation in Institute of Technology

Paper GB.21.03.61 was received.

The Board of Governors **noted** the report.

115/21* GuildHE survey

Paper GB.21.03.62 was received

The Board of Governors **noted** the report.

116/21* Action M58/21: CV – New Governor from 01 August 2023

The Board of Governors **noted** the link to the CV requested at the March meeting of the Board of Governors.

117/21* Minutes of the Board of Governors' Committees, Academic Board and Health, Safety and Wellbeing Committee

Papers GB.21.03.63a –63f were received and **noted**.

- .1 Audit Committee – 24 June 2022 (unconfirmed)
- .2 Finance and Capital Development Committee – 15 June 2022 (unconfirmed)
- .3 Foundation Committee – 16 May 2022.

- .4 Governance and Nominations Committee – 09 June 2022
(unconfirmed)
- .5 Health, Safety and Wellbeing Committee – 22 June 2022
(unconfirmed)
- .6 People Committee – 26 May 2022 (unconfirmed)

118/21 Any other business

On behalf of the Board of Governors, the Chair thanked Maggie Pavlou and Ian Wallace who were coming to the end of their final term as Governors. The Chair highlighted that their commitment and service had been exemplary and they had brought a wealth of experience and knowledge to the Board.

The Chair also thanked Dr Amanda Wilcox who would be moving on to a new role outside of the University. The Chair remarked that Amanda had had a fantastic impact on the University and improved the Board's effectiveness.

119/21 Review of the meeting

The Board of Governors were happy with how the meeting had progressed and that all items had been appropriately considered.

120/21 Date of the next meetings

Tuesday 27 September 2022 – Dinner
(18:30-21:00 in the Dining Room extension, Holgate Building)

Thursday 24 November 2022 – Board of Governors' meeting

Friday 27 January 2023 – Discussion Day
(09:30-16:00 in SK/037)

Thursday 30 March 2023 – Board of Governors' meeting

Friday 05 May 2023 – Joint meeting with the Academic Board
(09:30-16:00 in SK/037)

Thursday 13 July 2023 – Board of Governors' meeting

All at 09:30 in De Grey Boardroom (DG/109) unless otherwise stated.

ACTION POINTS

Minute	Action	Responsibility	Completed
M03/21	During Phase Two of Advanced HE's effectiveness review, to review again if there should be two staff governors.	AM	
M16/21	Discussion around risk appetite to be scheduled for the Governing Body.	AW/AM	Completed
M44/21	Discussion around University's engagement with schools, colleges and businesses to be scheduled for the Governing Body	AW/AM	Completed
M57/21	The Board queried if the pending papers being noted as of the 29 November 2021 in Appendix 2 could now be updated.	AW	Completed
M58/21	Reserved Minute:	CH	Completed
M69/21	A query was raised if all fire alarms were appropriate for people that had hearing impediments.	RH	Completed
M84/21	Audit International presentation to be shared	CH	Completed
M107/21	Future Governor discussion topic: the role and place of the University's Christian foundation in a growingly diverse University to be added to the BoG discussion topic list.	CH	Completed
M108/21	A summary of Athena SWAN to support Governors understanding of the framework.	RB	
M111/21	Reserved minute:	CH	Completed