

# Operating Department Practice MSc (Pre-Registration)

## Interview guidance and admissions process

Congratulations! We are pleased to inform you that following your initial assessment by the Admissions team and a thorough academic review, we would like to invite you to attend an interview for our Operating Department Practice (Pre-Registration) course here at York St John University. We have created the following document highlighting the interview process, expectations and key contact details you may need.

You will receive an email with further information regarding your interview. It will outline the details of the interview day, and the expectations. You will also receive a follow up reminder two weeks prior to your interview. If you are unable to attend the interview, we do politely request that you let us know in advance. We appreciate that unexpected circumstances can occur meaning you are unable to attend, however by providing notice means we will then be able to reallocate your interview to a different day.

We do strongly recommend you attend the interview. Please note, we may not be able to reschedule your interview as this is subject to availability. We will endeavour to accommodate this as best we can. We do ask that you submit the response back to ourselves as soon as you know of your availability. If you do not respond, we will presume you are not interested, and your application will be withdrawn from York St John University.

The reply slip will also contain the opportunity to declare any circumstances or additional requirements that we may need to know of. This will be forwarded to our PASS team to organise to ensure your interview runs as smooth as possible. If you need to contact them about anything, please contact [admin.NMS@yorksj.ac.uk](mailto:admin.NMS@yorksj.ac.uk) as soon as possible.

If you have any questions regarding the interview day itself, please contact [interviews@yorksj.ac.uk](mailto:interviews@yorksj.ac.uk) and we will be more than happy to assist.

We understand that this may be your first interview, and we would like to offer some reassurance about what to expect on the day.

Good luck!

Yours sincerely,  
George Bradley, Admissions Officer  
(Allied Health courses within the School of Science Technology and Health)



## Structure of the interview

If you have any further questions, email us [interviews@yorksj.ac.uk](mailto:interviews@yorksj.ac.uk) and we will be happy to help.

We recommend you use this opportunity to ask as many questions as possible – leave no stone unturned!

The interview day itself will have two essential components to it. All need to be completed on the day.

- DBS and certificate check – This is hosted by the Admissions department, and you will meet with colleagues who will check the ID and any certificates requested as outlined in your invitation.
- Interview with the academic

There will also be the opportunity to speak with the Admissions Officer for the course as well as members of our Student Recruitment team who will be able to assist on matters concerning life in York, Accommodation and Finance. You will also have the opportunity to go on a campus tour of our facilities and suites.

Your interview will be:

- Approximately 30 minutes long. Your interview will be with one of our academics from the course. Please can you arrive 15 minutes ahead of your interview slot. The interview isn't designed to catch you out. You've already shown the qualities needed to succeed, use this opportunity to demonstrate them in the interview.
- You will be asked questions regarding your knowledge and understanding for the subject and you will also be given a scenario-based question. This will allow you to demonstrate your knowledge and skills in a semi-practical situation.

Although a specific dress code is not required, smart casual clothing is recommended. We would like to remind you that this is a professional course, and such attitudes and behaviours should always be reflected from applicants.

## Scoring

The interview will be scored out of 10 marks. You will need to score 7 or higher to be considered for a place on the course. Scores of 5 to 7 will be considered on a waiting list. Once all interviews have been completed, we will then consider waiting list applicants and will provide updates accordingly. Scores of 4 and below will be rejected.

We encourage you to research the role through the NHS website and explore the College of Operating Department Practitioners who are the accrediting body for the course.





## Post interview information

Depending on the outcome of your interview, your result will be communicated to you by email. We hope to provide you with an outcome within 2 working days after your interview. If additional time is required, we will inform all applicants of the delay and provide the outcome as soon as possible. If you are unsuccessful, we will outline information in our response, further information and feedback can be obtained from the PASS team: [admin.alliedhealth@yorksj.ac.uk](mailto:admin.alliedhealth@yorksj.ac.uk)

If you are successful, you will receive a reply slip which you will need to return to confirm or decline your place on the course. If you are offered a place on the course and you accept this, we will send you the relevant information to start the DBS and Occupational Health screenings in May.

Please note, the DBS and Occupational Health screenings are mandatory and we will only send you to enrol once these are completed and we are able to make the necessary provisions. For further information please review the following pages:

DBS: [www.yorksj.ac.uk/applicants-and-offer-holders/accepting-your-offer/dbs-checks](http://www.yorksj.ac.uk/applicants-and-offer-holders/accepting-your-offer/dbs-checks)

Medical: [www.yorksj.ac.uk/applicants-and-offer-holders/accepting-your-offer/medical-questionnaire](http://www.yorksj.ac.uk/applicants-and-offer-holders/accepting-your-offer/medical-questionnaire)

A typical offer from us will be conditional on you obtaining the required:

- 2:1 degree classification in a related subject as well as obtaining your DBS and Medical
- Supplying colour photos of your certificates

All details of enrolment will be issued from August when we are able to make applicants unconditional. All details of enrolment will be issued from July, however we may be able to make applicants unconditional prior to this date.

If you have any queries, please email [admissions@yorksj.ac.uk](mailto:admissions@yorksj.ac.uk) or call 01904 876598

## NHS Learning Support Fund

The UK government provides NHS funding for some courses through the NHS Learning Support Fund. You are eligible for a £5,000 Training Grant which you do not have to repay, as well as other funding opportunities. Applications for the NHS Learning Support Fund account normally open in March for September start courses. We recommend that you apply as early as possible. This is to make sure your application is processed in time for the start of your course.

Start your application on the [NHS Learning Support Fund website](http://NHS Learning Support Fund website)

Est.  
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YORK  
ST JOHN  
UNIVERSITY