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YORK
ST JOHN
UNIVERSITY



Student Ambassador Application

Frequently asked Questions

Role and Responsibilities

Q: What is the role of a Student Ambassador at York St John University?

A: Student Ambassadors work within the Student Recruitment and Widening Participation Team, representing the university to prospective students and visitors. They share their experiences, guide campus tours, assist with large-scale events like Open Days, support school visits, participate in residential summer schools, mentor fellow students, and perform various administrative tasks.

Q: What kind of commitment is expected from a Student Ambassador?

A: This is a casual position with flexible shifts. You are expected to commit to working at least two events per year, including one Open or Decision Day. Shifts vary from 1 to 9 hours and are available throughout the week, including holidays. Failure to turn up for shifts without prior notice will result in removal from the role.

Eligibility and Application Process

Q: Who is eligible to apply for the Student Ambassador role?

A: The role is open to current York St John University students based at the York Campus. Students at the London Campus should contact ContactYSJLondon@yorks.ac.uk for information on Student Ambassador opportunities. We are looking for confident, independent, and strong communicators with excellent interpersonal skills. A genuine passion for your studies and a desire to help others are also essential.

Q: Can international students apply for the Student Ambassador role?

A: Yes, international students are welcome to apply, provided they are currently enrolled at York St John University and have the right to work in the UK.

Q: What are the stages of the application process?

A: The application process consists of two stages: a written application, a group interview. Successful applicants from each stage will proceed to the next.

Q: How do I apply for the Student Ambassador role?

There will be an expression of interest form where you can leave your name and e-mail address between the 1st of September and the 15th of September. You will be then contacted on the 15th of September to complete the written application form on the University's vacancy site.

If you would like to apply without the expression of interest, just visit the university's vacancy site to complete a written application form on the 15th September.



Written Application Process

Q: What is the deadline for submitting my written application?

A: We are accepting applications until October 2, 2025. Please ensure you submit your application before the deadline.

Q: When will I learn about the outcome of my written application?

A: We will inform applicants about the outcome on October 6, 2025. Shortlisted candidates will be invited for a group interview.

Q: Will you provide feedback if my written application is not successful?

A: Due to the high volume of applications, we are unable to provide individual feedback for written applications. However, you are encouraged to contact the [YSJ careers team](#) for general advice.

Group Interviews

Q: When are the group interviews scheduled?

A: Group interviews will be conducted during the week commencing October 13, 2025. Interviews will be scheduled over three days.

Q: What should I wear for the interview?

A: Wear your comfortable everyday outfit.

Q: What happens during the interview stage?

A: If your written application is successful, you will be invited to an interview where you will deliver a short 5-minute presentation in a group setting. You will choose from three provided topics.

Q: Can I change my interview time?

A: Yes, you can change your interview slot using the interview booking link. Please notify us at studentambassadors@yorks.ac.uk of any changes. Do not leave changing your slot for the last minute as spaces will fill up quick!

Q: I cannot attend any of the scheduled interview dates. What should I do?

A: Unfortunately, we cannot accommodate interviews outside the scheduled dates. You are welcome to reapply for the role in the next recruitment cycle.

Q: Can I use PowerPoint for my presentation?

A: You may use any software you feel comfortable with for your presentation. Our focus will be on your presentation skills and communication rather than the use of technology.

Q: What if I require additional support to attend the group interviews?

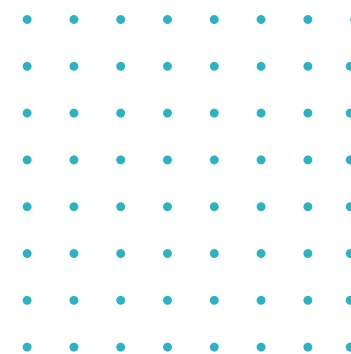
A: Please contact the York St John HR department at hrod@yorks.ac.uk to discuss any support you may need, and they will endeavor to accommodate your request.

Q: When will I receive the outcome of the group interviews?

A: We will inform candidates about the outcome on October 16, 2025.

Q: Will I receive feedback on my interview performance?

A: Yes, we are happy to provide feedback upon request. Please email studentambassadors@yorks.ac.uk for assistance.



Training, Support, and Benefits

Q: Will I receive training for the role?

A: Yes, successful applicants must attend mandatory training sessions and complete relevant background checks, including DBS and Right to Work verification.

Q: What kind of support will I receive as a Student Ambassador?

A: You will receive comprehensive training before starting the role, and ongoing support from the Student Recruitment and Widening Participation Team. Additionally, there are opportunities for further training and professional development throughout your tenure.

Q: What are the benefits of being a Student Ambassador?

A: In addition to earning a competitive hourly wage, Student Ambassadors gain valuable skills in communication, leadership. This role also provides networking opportunities and a chance to make a positive impact on prospective students and the university community.

Q: Is there any opportunity for career development or advancement within the Student Ambassador role?

A: Yes, outstanding Student Ambassadors may have the opportunity to take on leadership roles within the team, which can be valuable for personal and professional development. For example, exceptional Ambassadors may be considered for the Senior Student Ambassador role. Senior Student Ambassadors play a crucial role in mentoring and supporting new Ambassadors, providing administrative support for the Student Recruitment and Widening Participation (SRWP) team, and liaising closely with the SRWP Team.

Additional Questions

Q: How can I get more information or ask additional questions?

A: For further details, please contact us at studentambassadors@yorks.ac.uk. Please note, during peak times, responses may take up to 2 working days for non-urgent queries.

Q: How many Student Ambassadors are typically selected?

A: The number of Student Ambassadors selected can vary each year based on the university's needs. Approximately between 50-60 Student Ambassadors are appointed in the first recruitment cycle.



Communication and Notification

Q: How will I be notified about the outcome of my application?

A: All communication regarding your application will be sent to your York St John University email address. Please ensure you check it regularly.

Q: Are there any specific documents I need to provide for the background checks?

A: Yes, you will need to provide proof of your right to work in the UK and, if applicable, documents for a DBS check. Detailed information will be provided if you are selected for the role.

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