

Student Behaviour and Disciplinary Policy and Procedure

Version Control Statement

Version: 3

Document title: Student Behaviour and Disciplinary Policy and Procedure

Author role and department: Student Casework, Governance and Compliance

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Approved by: Chair of Academic Board

Equality analysis undertaken: Yes

Amendments since the last approval are listed in a table below, detailing the revision made, date of revision and who the revision was approved by.

Details of revision	Date of revision	Revision approved by
Section 11 Clarification that if further information or evidence comes to light during the level 1 investigation that results in the matter being more appropriately handled under the level 2 procedure, the Responsible Person should discuss this with the Disciplinary Officer. Where the Disciplinary Officer determines this is appropriate, the parties involved will be notified and the process will transition into the Level 2 process. This may include a change of investigator. Clarification that where the Responsible Person concludes their investigation and recommends the matter is referred to level 2, the Disciplinary Officer will review the report and determine if further investigation is required under the level 2 procedure or if the matter should proceed straight to a disciplinary hearing. Where further investigation is required under the level 2 procedure, the Disciplinary Officer will determine next appropriate steps for the process to ensure a full investigation but to avoid repetition of any meetings which have already taken place. Where the matter is referred to a disciplinary hearing, the report compiled will be shared with the responding party. The reporting party will receive documentation relevant to their involvement in the case.	12 August 2026	Chair of Academic Board
Section 12 Clarification that level 2 is used for referrals from the Level 1 procedure, including following an appeal.		
Section 2 Updated information on the purpose of the policy.	24 June 2026	Academic Board
Section 3		

Clarification added relating to Validated and Franchise partners and which policies disciplinary matters fall under. Clarification on when Fitness to Study/Practice policy may be utilised and details of what reporting students will be notified. Clarification on when Students' Union and Sport Union policies may be implemented and coordination of Students'/Sport Union and University processes. Clarification on processes for when a student withdraws. Addition of information about students' marks, progression decisions, award outcomes and/or certification being held whilst disciplinary processes are in place. Section 4 Clarification on examples of student misconduct, including: around behaviour that disrupts University's activities, harms others, damages the University's reputation, or involves dishonest or misleading communication, use of language or behaviour that is abusive, threatening or constitutes unlawful discrimination or harassment towards individuals or groups with protected characteristics and beliefs, and harassment or discrimination related to protected characteristics with all protected characteristics listed. Addition of failure to comply with legal obligations under UK law, where relevant to a student's conduct and activities, including requirements under the Foreign Influence Registration Scheme under breach of University policies or rules. Section 5 Clarification that the University is committed to protecting lawful freedom of speech and academic freedom and the policy will not be used to restrict the lawful expression of views. Clarification over the supporter's role in meetings. Amendment of penalties to sanctions. Section 8 Clarification on how students can access Welfare support and chaplaincy support. Removal of reference to the International team. Clarification on the Students' Union advice service. Section 9 Clarification how reports of misconduct can be made. Clarification on decisions the Disciplinary Officer can make following a review of a case. Additional detail provided on what is considered to establish if an investigation can take place and clarification that if an investigation does not take place,		
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this is not the same as saying misconduct did not occur.

Section 10

Clarification provisional actions are not penalties.
Addition of implications of provisional action if the student is a visa holder.

Section 11

Clarification added in relation to Validated and Franchise partners and level 1 investigations procedures.

Addition that meetings will not usually be audio recorded.

Clarification when a sanction is imposed, students studying on programmes with Professional, Statutory and Regulatory Body requirements or Study Abroad elements may need to discuss the outcome with their Course Lead.

Addition of the outcome was not reasonably supported by the evidence as an appeal ground.

Section 12

Addition of Operations Managers and professional services staff in management positions being appointed as Investigating Officers.

Clarification added in relation to Validated and Franchise partners and level 2 investigations procedures.

Addition that meetings will not usually be audio recorded.

Clarification that the report will be shared with reporting and responding students.

Clarification when a sanction is imposed, students studying on programmes with Professional, Statutory and Regulatory Body requirements or Study Abroad elements will be required to discuss the outcome with their Course Lead.

Addition of the outcome was not reasonably supported by the evidence as an appeal ground.

Section 13

Clarification that the responding student can submit additional evidence including written representations up to 3 working days before the hearing.

Addition of examples of other such actions as may be appropriate to the case in relation to sanctions available to the disciplinary panel.

Clarification when a sanction is imposed, students studying on programmes with Professional, Statutory and Regulatory Body requirements or Study Abroad elements will be required to discuss the outcome with their Course Lead.

Addition of the outcome was not reasonably supported by the evidence as an appeal ground. Clarification on the process for Franchise or Validated partners. Section 18 Details on the process if the student was a visa holder and had their enrolment and sponsorship withdrawn and the criminal case was found to be unproven. Section 19 Addition of 'or a pending conviction' to the process where it is not disclosed by a student.		
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