

FAQ's

How do I apply for this programme?

To apply for the Class of 2023 Graduate Internship Programme, you must apply for an individual internship. Read the adverts and role descriptions before applying, then submit an application form for the internship you'd like to apply for, following the instructions on the advert.

I want to apply for a graduate internship in an area I haven't studied, am I still eligible to apply?

Yes, the internships in this programme are open to all York St John Class of 2023 graduates, from any subject. For example, if the you want to apply for a marketing internship, but you studied History, you are still eligible to apply.

Does applying for an internship in the Class of 2023 Graduate Internship Programme guarantee me an internship?

No, after submitting your written and video application the employer will choose who they want to interview. Once the interviews have taken place the employer will then choose which graduate they want to appoint.

Can I apply for more than one Class of 2023 Graduate Internship?

Yes, you can apply to up to 3 internships in the programme, however you must tailor each of the application answers to each internship for a stronger chance of getting an interview.

I graduated in 2022, can I apply for this programme?

No, this programme is only for Class of 2023 graduates.

I'm an international student who is a Class of 2023 graduate at York St John, can I apply for an internship?

Yes, but you must have the correct Visa in place. If you are unsure, you can contact visa@yorks.ac.uk

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How do I know if the internship is right for me?

Firstly you can use the [Explore](#) section of the [Digital Graduate Package](#) to help you identify your own values, skills and attributes. You can then read the advert and role description for different internships and evaluate whether your values, skills and attributes match up with the type of graduate each employer is looking for.

How will I know if I have been offered an interview and/or an internship?

The Internships Team will contact all applicants to inform them whether or not they have been invited for an interview with the employer. After the interviews, the employer will contact the successful candidate to offer them in internship. Unsuccessful candidates will also be contacted with feedback.

What is an induction session and a right to work check and what do I need to bring?

The induction session for the Class of 2023 Graduate Internship Programme will be at the beginning of your internship, on campus, to go through your:

- Contract - This will have your start and end date for your internship, number of hours per week, name of your supervisor and the rate of pay.
- Impact Survey and Learning Log - These documents will help you identify your current skills and help you set goals for your internship, to be reflected on at the end.
- Right to work check - A member of the internships team will complete your right to work check by scanning your passport and taking a photo of you to upload onto the HR system. This means that you must bring a valid original copy of your Passport, making sure that it is in date. Find out more here: [Prove your right to work](#)

How long is a YSJ Class of 2023 Graduate Internship?

8 weeks, April - June 2024

What is the rate of pay?

As of December 2023, graduate interns get paid £12.03 plus £1.37 holiday pay per hour.

Am I entitled to holiday during a Class of 2023 Graduate internship?

The Class of 2023 Graduate Programme is processed under casual workers at York St John. This means during this programme you cannot take days off as paid holiday, however the money you are owed for holiday pay is added onto your hourly rate (£12.05 plus £1.37)

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Can I work remotely during a Class of 2023 Graduate Internship?

Some of the internships allow remote work and/or blended work, with some in-person work and some working from home. This information will be made clear on the individual advert and role description.

Will I be expected to work full time during this internship and will I have to give up other commitments?

No, this programme is part-time, approx. 20 hours per week. This is so that for those graduates that already have a part-time job, they can undertake an internship alongside this.

Will I be supported by the employer / company that i do my internship with?

During the internship programme you will be assigned a supervisor at the company you are completing your internship with. They will give you work to do, have regular meetings to check up on your progress and answer any questions you have. They will also be the person that you contact if you cannot work, for example if you are unwell. The Internships Team will also be in regular contact throughout the internship with both you and your supervisor and will be available to answer any questions or queries.

What is an exit session and why will I need one?

The exit session for the Class of 2023 Graduate Internship Programme is a approximately 30 minute session, on campus, to discuss your internship and reflect on the skills you have developed. This will help you with application writing and interview answers for future roles. This will also be your opportunity to provide your feedback on the programme.

Still can't find the answer to your question?

Please email internships@yorks.ac.uk with your query and a member of the Internships Team will get back to you as soon as they can!