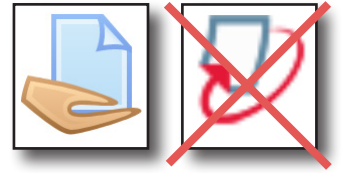


# Submitting an assignment to Moodle

## Moodle submission

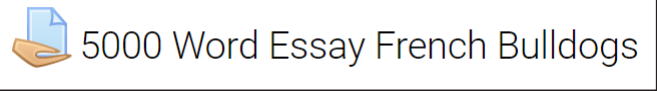
A Moodle submission type is shown by a hand holding a piece of paper beside your assignment link.

The other submission type, a TurnItIn assignment indicated by a red arrow around paper icon is detailed in another help sheet.



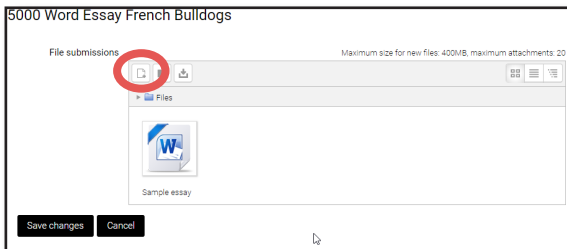
## Uploading your assignment

Click on the submission link in Moodle.

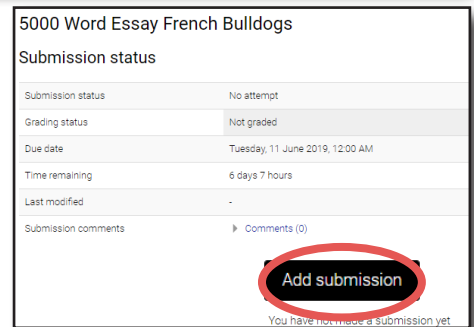


**Due date** is the latest date to submit

Click **Add Submission**



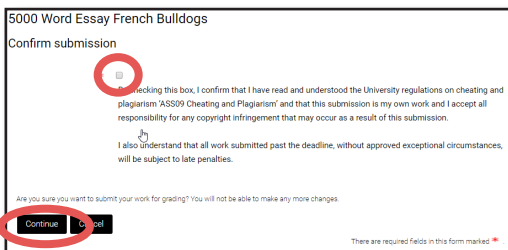
Add your file by clicking on the **Add File** button or dragging the file into the box. Click **Save changes**.



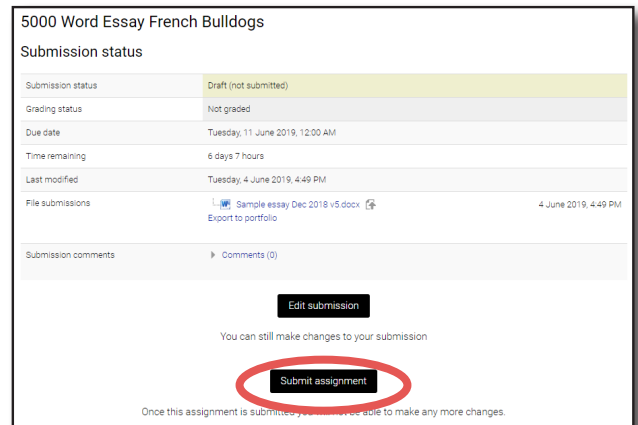
## Confirming your submission

At this stage the assignment submission is draft (not submitted). If you **Edit Submission** you can change the submitted file.

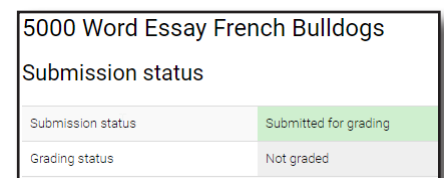
To confirm, click **Submit assignment**.



**Tick** the box to confirm it is your own work and click **Continue**.



The status will show as **Submitted for grading** and a confirmation email will be sent to your University account.



## Changing your submission

Once confirmed, the submission can only be changed if it is returned to draft by your tutor or the School Admin Unit.