



# Western Union Business Solutions GlobalPay for Students 用户指南

您的教育机构很自豪能与  
Western Union Business Solutions  
携手合作提供  
WU® GlobalPay for Students  
国际支付平台。

[business.westernunion.com/education](https://business.westernunion.com/education)



## 简化电汇付款方式<sup>1</sup>

- 安心使用——Western Union Business Solutions通常会在两个工作日内按时将您的付款全额交付给我们。
- 免电汇费<sup>2</sup>——Western Union Business Solutions不会向您收取任何电汇费用。
- 支付货币随您选择——即便您已选择以您本国的货币进行支付，您的付款终将以英镑计付给您的教育机构。
- 保证付款金额——付款汇率会被锁定72个小时。
- 银行服务费可降低，因为您的交易会被视为是一次本地转账。

## 我们来助您一臂之力

如果您有任何关于此项服务的问题，我们为Western Union Business Solutions安排的专职客服团队可以帮助您，为您提供有关此项服务及其优势的更多信息以及/或者引导您走完付款流程。

此项服务包括一个专门的学生查询热线，它将在整个支付过程中为您提供帮助。

请通过下列方式联系Western Union Business Solutions：

**电话\*：**

**澳大利亚: +61 2 8585 7999**

**美国/加拿大: 1.877.218.8829**

**英国: +44 (0) 1733 871 871**

**电子邮件: [education@westernunion.com](mailto:education@westernunion.com)**

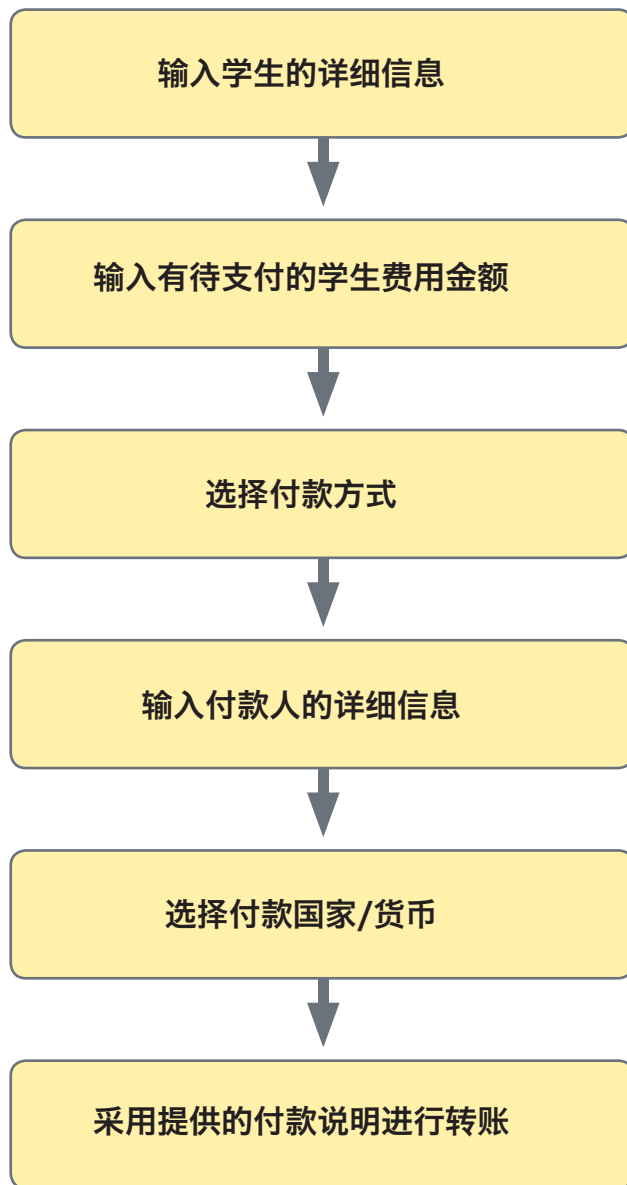
**注意：**请在电子邮件的标题中注明学生的全名、学生号以及大学名称。

\*注意：电话仅在相应时区的正常工作时间才会有人应答。

<sup>1</sup> 在澳大利亚，电汇是指Telegraphic Transfer (TT)

<sup>2</sup> 请注意一些合作伙伴，例如本国国内的付款提供商可能会收取一笔服务费

# 付款步骤



# 第1步

点击您的机构所提供的**GlobalPay for Students**链接开始付款流程。

在开始之前，您还可以选择用于查看付款平台的语言——简体中文、繁体中文、印地语、印度尼西亚语、韩语、法语和英语。

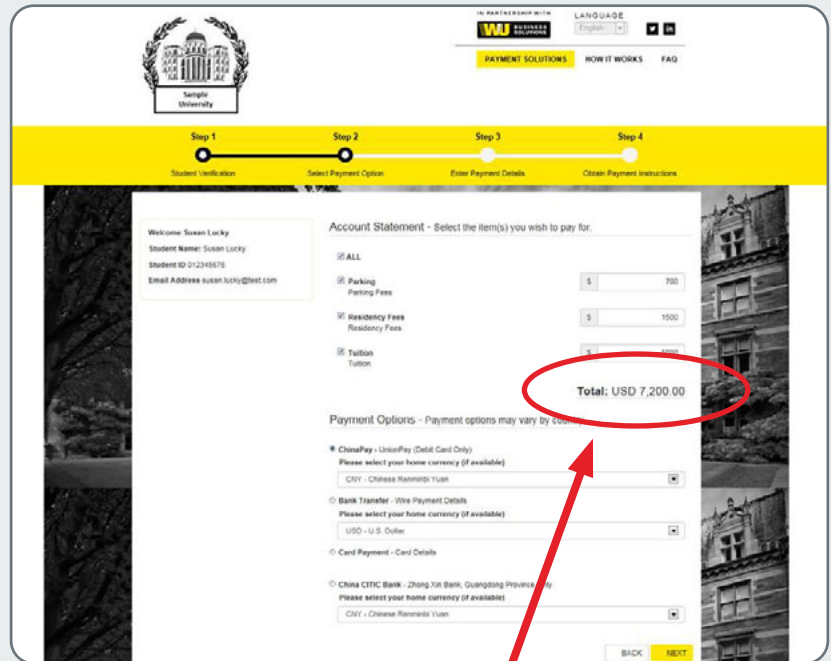
The screenshot shows the 'Student Verification' step of the payment process. At the top right, there is a 'LANGUAGE' dropdown menu set to 'English', with a red circle around it and an arrow pointing to a callout box labeled '选择语言' (Select Language). Below the header is a progress bar with four steps: Step 1 (Student Verification), Step 2 (Select Payment Option), Step 3 (Enter Payment Details), and Step 4 (Obtain Payment Instructions). The main content area contains a form with the following fields: Country (with a dropdown arrow and a red error message 'Country is required'), Student ID (9-digit), Student First Name, Student Last Name, Email Address, Street Address, City, State/Province, Zip/Postal Code, Phone Number (with a note 'Enter phone number with no dashes'), and Level of Study. A yellow 'NEXT' button is at the bottom right of the form, circled in red with an arrow pointing to a callout box labeled '选择“下一页”' (Select 'Next Page'). Another red arrow points from the 'Country is required' error message to a callout box labeled '输入所需信息' (Enter required information).

在所提供的方框中输入所需信息并点击“下一页”按钮。

## 第2步

检查并选择您要付款的项目。

您可以在待付金额一栏中修改应当支付的金额。

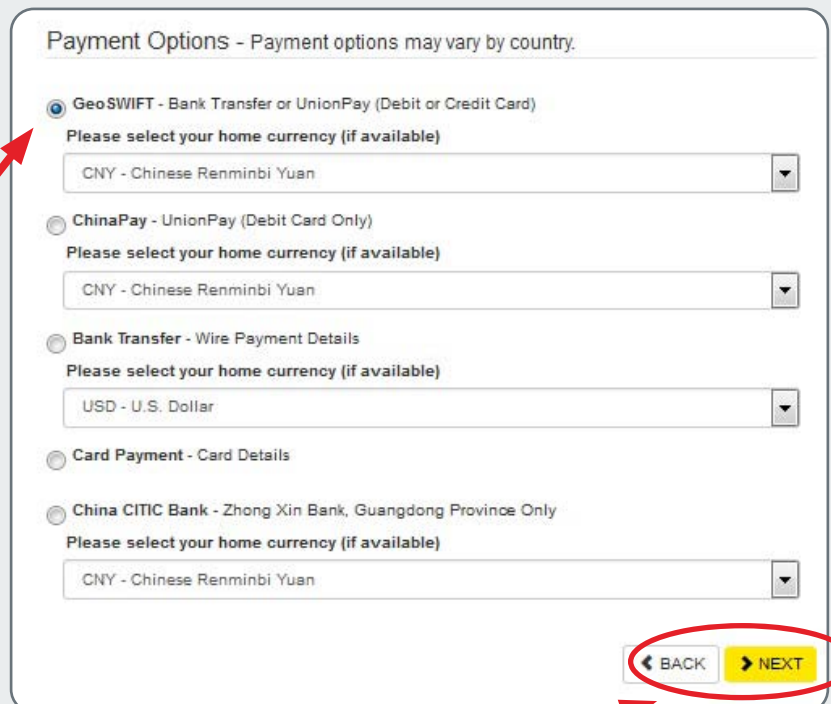


确认金额

在所示选项中选择您所需的付款方式（基于您所在国家而定）。

例如，从中国付款时，您会看到下列选项：

选择付款方式



选择“下一页”

## 第3步

使用下拉菜单选择进行这一付款的人，并且填写其地址信息。

(注意：如果地址与学生的地址相同，可选择“与学生相同”)

ChinaPay  
Your payment cost (including fees\*) will be:  
7,200.00 USD  
\*Total Fees 0.00 USD  
Your institution will receive:  
7,200.00 USD

Payment Details - Who will be making this payment?

Who is Paying \* Parent

Payer Name \* Janice Lucky

Email \* janice.lucky@test.com

Street Address \* 300 Peaceful Street

Address 2

City \* Shanghai State \* State

Zip/Postal Code Zip/Postal Code Country \* China

Bank Details - Which bank will this payment be made from?

Bank Name \* China Pay

Country \* China

Preferred Language for Payment Instructions  
English

I agree to the Terms of Use

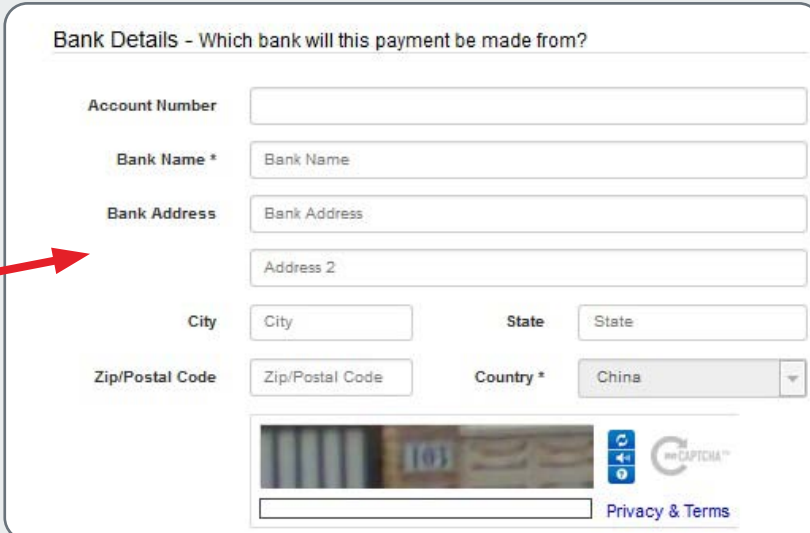
BACK NEXT

选择收款人

输入收款人的信息

## 输入所需的银行账户信息

输入所需的银行账户信息



Bank Details - Which bank will this payment be made from?

Account Number


Bank Name \*

Bank Address

Address 2

City  State

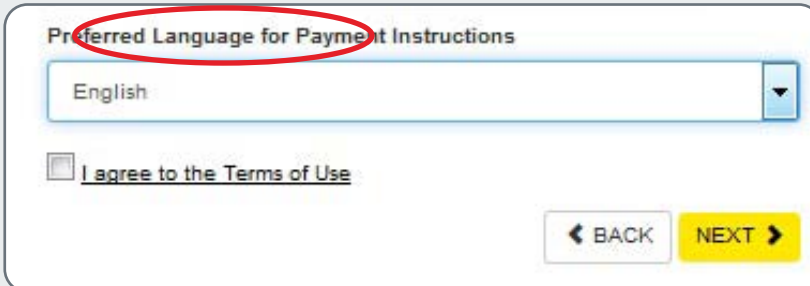
Zip/Postal Code  Country \*

 [Privacy & Terms](#)

一旦您已阅读并理解这些条件，  
请接受《条款和条件》。

在底部的下拉菜单中，  
您可**选择**会接受到的付款说明的语言。

现在，点击“下一页”按钮。



Preferred Language for Payment Instructions

I agree to the Terms of Use

## 第4步

最后，系统会向您提供参考号和完成交易的说明。

Payment for:  
Sample University of US  
ChinaPay  
Your payment cost (including fees\*) will be:  
7,200.00 USD  
\*Total Fees 0.00 USD  
Your institution will receive:  
7,200.00 USD  
Student Name  
Susan Lucky  
Payer Name  
Janice Lucky

**Now make your payment**

- 1 Please print payment instructions and contact your bank or financial institution (online, phone or in-person).
- 2 Please initiate your payment as soon as possible.
- 3 Ensure funds are received by 18 Apr 2015 17:42 UTC so we can credit funds to your institution on time and in full.

Print the Payment Instructions

**Reference Number: EUSTest\_University34364**

To ensure that Sample University of US receives your funds, the Reference Number must be included in your payment.

Your payment instructions have been sent to the following email:

Student:	susan.lucky@test.com
Payer:	janice.lucky@test.com

Note: Payments made to our bank account can only be received by bank transfer. Cheque or cash deposits will not be accepted and will not be returned to the sender. Funds received after the 72 hour cut off may be subject to a new rate.

您会收到包含付款说明复本的电子邮件，或者您可以直接在本页面浏览和打印付款说明。



您的付款说明会看起来如下文所列：

我们建议您保存本文件的复本以便您记录。

如本说明所列，**从现在起你有72个小时的时间可以付款**。如果您改变主意或输错金额，您的账户上不会有资金转出。

要进行此交易，您需要将这些说明提供给您的银行，或者在某些情形下，将这些说明提供给我们指定的合作机构。您也可使用所提供的详细信息发起在线银行转账（只要适用）。

请确保您在转账时填写了付款参考编号。

您的付款参考编号位于您的付款说明表单底部，是一个独一无二的参考编号。这个参考编号确保我们能够在我们的 Western Union Business Solutions 账户中识别出您的付款，并立即将该款项应用于您在教育机构的学生账户。

## IMPORTANT – FINAL STAGE FOR PAYMENT



You're nearly there! To help us make sure your payment arrives on time and in full, please complete your transfer as soon as possible using the instructions below.

**These instructions are for Karine**  
**This quote can only be used for one (1) payment and is valid until 24/07/2015 10:23:26 BST**  
**For further payments please request a new quote.**  
**IMPORTANT: Use the payment reference number or we may not recognise your payment.**



### PAY AT YOUR BANK

Simply print this page and take it into your bank (NOT a Western Union branch) and they'll do the rest.

**IMPORTANT: Please note that you cannot pay by cash or cheque.**



### PAY ONLINE

Where the service is available, the easiest way to complete payment is through your online banking, with the details below.

### Payment Reference:

**EGBRUESCHUK-TEST47568**

Currency and Amount to Pay:	EUR 95.75
Beneficiary Name:	Western Union Business Solutions (UK) Limited
Beneficiary Account/IBAN:	GB21ABNA40503040207250
Beneficiary Address:	12 Appold Street London, EC2A 2AW
Bank Name:	Royal Bank of Scotland
Bank SWIFT:	ABNAGB2L
Bank Address:	250 Bishopsgate London, EC2M 4AA

Once your payment has been transferred by your bank, please provide a copy of your payment receipt so your payment can be processed without any delay, send to: [education@westernunion.com](mailto:education@westernunion.com)

### PROCESS INSTRUCTIONS FOR YOUR BANK

Please allow your customer to pay us via Western Union Business Solutions by ensuring the:

1. Payment reference shown above is included
2. Beneficiary name remains  
**WESTERN UNION BUSINESS SOLUTIONS**
3. Currency used is EUR
4. Please use ALL account details provided above and process a cross-border payment.

### NEED HELP?

Remember, we're here to help. If you have any questions relating to this transfer, please contact Western Union Business Solutions at [education@westernunion.com](mailto:education@westernunion.com)



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电话：

**澳大利亚：+61 2 8585 7999**

**美国/加拿大：1.877.218.8829**

**英国：+44 (0) 1733 871 871\***

\* 通过英国电信及其他固定电话运营商

拨打的电话按照本地电话费计费。

手机话费不尽相同，并可能会相当高昂。

电子邮件：[education@westernunion.com](mailto:education@westernunion.com)

注意：请在电子邮件的标题中注明学生的全名、学生号以及大学名称。

电话仅在相应时区的正常工作时间才会有人应答。



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