

Section 1 Introduction

1.1 Purpose

- 1.1.1 The Code of Practice for Assessment and Academic-Related Matters is designed to bring together all matters related to the process of assessment. This should be read alongside the York St John University [Regulations](#) and [programme specifications](#). Its purpose is to make explicit the University's expectations of conduct and procedures for assessment and other academic-related matters.
- 1.1.2 This code outlines the principles, processes, general rules and conventions relating to assessment and academic-related matters.
- 1.1.3 This code is updated on an annual basis.
- 1.1.4 The Quality and Standards Committee is responsible for approval of changes to this code.

1.2 Scope

- 1.2.1 This code applies to students enrolled on programmes for assessment delivered in whole by the University, or in whole or part by a franchise partner institution (franchise provision) or by a partner institution (validated provision) unless otherwise stated.
- 1.2.2 It applies to all taught modules:
 - Whether freestanding modules for credit or as part of a programme of study leading to an award.
 - Whether delivered in whole by the University (on campus, distance, and online provision), or in whole or part by a franchise partner institution (franchise provision), or in whole or part by a partner institution (validated provision).
 - Including taught components that sit within research degrees (Professional Doctorates and Research Masters programmes).
- 1.2.3 Where this code does not apply to franchise or validated provision it is expressly stated within the policy text.
- 1.2.4 This code does apply to Master of Research degrees, alongside the [Code of Practice for Research Degrees](#). It does not apply to research components of other research degrees, except for the following sections which do apply to research components:
 - [Section 6](#) Student maternity, paternity, adoption and parental leave policy
 - [Section 21](#) Fitness to study policy
 - [Section 48](#) Appeals: policy and procedure
 - [Section 49](#) Retention of student work policy
 - [Section 50](#) Contingency plans for staff shortages that impact on assessment and examinations
- 1.2.5 Students are bound by the University policies and regulations that are in force for the current academic year. This edition of the Code of Practice for Assessment and Academic-Related Matters is the definitive guide to all assessment related policies and replaces all earlier versions.

1.3 Audience

- 1.3.1 This code is made available to all university staff, external examiners and students.

1.4 Update summary

- 1.4.1 A record of updates is stored in [Appendix C](#).