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## Section 37 Scheme A – Reassessment

### 37.1 Expectations

- 37.1.1 Students may not resit a module that has been passed in order to gain a higher mark.
- 37.1.2 Students may elect to re-sit a module that has received a compensatable pass grade at first attempt in order to gain a capped pass mark. Student wishing to do so must contact the Assessment Team in Registry by the deadline communicated to them with their results notification.
- 37.1.3 Module reassessment information is published on the relevant Moodle page. Reassessment information for programmes delivered by a validated partner organisation (validated provision) will be set out in the student's handbook or other programme documentation provided by the validated partner.
- 37.1.4 Resits are normally undertaken in the next reassessment period, except for formal examinations which are undertaken at the next available opportunity.
- For example, the reassessment attempt for a module taken in semester 1 is normally in the Easter vacation and for semester 2 modules in the reassessment period in the summer vacation. Except for examinations, and within the confines set by the Academic Registrar's deadline, deadlines for individual assessments are the responsibility of and set by the School, though the standard deadline set by Registry is typically used.
- 37.1.5 Students must be available for resit opportunities as scheduled. Students must attend resits (such as examinations, practical demonstrations, presentations, performances) at the designated campus location on the scheduled date and must meet resit deadlines for handing in assessments.
- 37.1.6 Any assessments or reassessments to be taken to meet conditional progression requirements are usually scheduled to take place by the conditional progression deadline stated in the 'Examination and Assessment Schedule' or a deadline will be determined by the Progress and Award Examination Panel.
- <https://www.yorksj.ac.uk/academic-dates/>
- 37.1.7 It is expected that all semester 1 deferred examinations will be completed by the April re-examination period and all semester 2 deferred examinations by August re-examination period.
- If a student's studies are terminated outstanding reassessment attempts that are due to be resubmitted or reassessed after this date are no longer required and will not be processed post-termination of studies.
- 37.1.8 If a student is asked to submit a new piece of work for the reassessment, and then submits exactly the same piece of original work for reassessment, this would be classed as self-plagiarism and would be academic misconduct (refer to **section 23**).

If the student is asked to improve on the original submission for the reassessment and they submit the same piece of work, the same mark stands as it would be of no greater or lesser quality than the work they submitted the first time. This would therefore receive the same failure mark as the original.

## 37.2 Rules for Level 6 reassessment

- 37.2.1 It may not be possible to improve a degree classification by resitting a module providing the minimum requirements for award are already met, so final level students are advised to consult their Programme/Course Lead about resits.
- 37.2.2 If a Level 6 student has been recommended for award but wishes to resit the assessment for a Level 6 module failed at first attempt, even if it will not improve their degree classification, they must notify Registry within **two weeks** of notification of award so arrangements can be made. The award would then be rescinded until the outcome of the reassessment is known.
- E: [studentrecords@yorks.ac.uk](mailto:studentrecords@yorks.ac.uk)
- 37.2.3 If a Level 6 student needs to undertake resits then it may be possible to stagger their resubmission deadlines under certain circumstances and the student will be provided with information regarding this at the time that their results are confirmed.

## 37.3 Protocol for staggering Level 6 reassessment deadlines

Credit failure	Protocol and example
<b>Failure of up to 40 credits</b>	<p>Students with Level 6 first attempt fails of up to 40 credits should be offered a reassessment opportunity in the next resit period.</p> <p>Example: A student fails 40 credits in Semester 1 and resits at Easter, and then fails a further 40 credits in semester 2 and resits in August.</p>
<b>Failure of 60 credits in first semester</b>	<p>Where a student fails 60 credits in semester 1, it is acknowledged that completing all resits and the work for semester 2 would be too demanding and may be detrimental to the student's chances of success. In such cases, the SAB may identify 40 credits for resubmission in the normal resit period and an extended deadline for 20 credits into the next resit period normally in August (this may differ for non-standard entry programmes).</p> <p>The SAB would make a decision taking account of programme requirements in respect of non-compensatable modules; marks that are near the pass mark; the University Regulations; and take a decision at the SAB.</p> <p>Registry will issue an email with the details and deadlines of staggered resits.</p> <p>Example: A student fails 60 credits in semester 1 and resits 40 credits at Easter, and the further 20 credits in August</p>
<b>Failure of 60 credits in second semester</b>	<p>Where a student fails 60 credits in semester 2 or has outstanding resits from semester 1 and has additional fails in semester 2 which total more than 60 credits, it is highly likely that completing resits and the work for semester 2 would be detrimental to the student's chances of success. In such cases, the SAB may identify 40 credits for resubmission in the normal resit period and an extended deadline for credits to the Academic Registrar's deadline in January.</p> <p>The SAB would take account of programme requirements in respect of non-compensatable modules, marks that are near the pass mark, the University Regulations and take a decision at the SAB.</p> <p>Example: A student already has 20 credits from semester 1 to resit in August and fails a further 40 credits in semester 2 – student completes 20 credits from semester 1 and 2 (40 credits in total) in August, and 20 credits from semester 2 in January</p>
<b>External resits</b>	<p>Where the SAB considers that it would not be in the student's best interests to take resits whilst completing new modules in semester 2, the SAB may advise the student to suspend their studies at the end of semester 1 and to take <b>external resits</b>, which will normally be completed by January of the following academic year before recommencing study for semester 2. A student may <i>choose</i> to submit for the August deadline, but they are reminded that they do so at their own risk, and they will not be able to appeal or submit exceptional circumstances because of insufficient time.</p>

Credit failure	Protocol and example
Programmes delivered on a termly or non-standard entry basis	Programmes not delivered in semesters should be discussed with the Assessment Team in Registry.

## 37.4 Reassessment fees

- 37.4.1 A reassessment fee is payable for each failed module, irrespective of whether the student has failed one or more assessment components. Details of the cost of a resit are found on our webpages. Fees are subject to change annually.
- <https://www.yorksj.ac.uk/students/exams-and-assessment/reassessment/>
- 37.4.2 Standard resit payments should be made through the Online Store. Finance will contact students regarding placement resit payments.
- <https://store.yorksj.ac.uk/product-catalogue/university-services/resits>
- 37.4.3 A higher charge applies for the reassessment for a teaching placement; this should be checked with Finance, and payments made directly to them.
- 37.4.4 If any first attempt assessment has been deferred as a response to exceptional circumstances, there is no re-examination fee in relation to the module.
- 37.4.5 If approval is given by either the Special Cases Committee or the Student Conduct and Appeals Committee for a further 'first attempt' (i.e. for an uncapped mark), there is no re-examination fee in relation to the repeated assessment.
- 37.4.6 If approval is given by either committee for a further 'reassessment attempt' (i.e. for a capped mark), there is no additional re-examination fee in relation to the repeated reassessment provided the original re-assessment fee has been paid.
- 37.4.7 Tuition fees are charged in relation to retaking the tuition for modules.
- 37.4.8 The reassessment fee is payable if a student is found to have committed academic misconduct and where the Student Appeals and Conduct Committee approves a reassessment attempt.

## 37.5 Student support for reassessments

- 37.5.1 Students resitting assessments will not normally be entitled to academic advice and guidance on their reassessments unless they have collected or made formal arrangements to receive written tutor feedback on their original assignments. Schools will contact students about resit arrangements, but for students who are considered as an external student for the module they are resitting, the extent of the academic advice in these circumstances is limited.

## 37.6 Repeating a module

- 37.6.1 Repeating a module involves attending classes and tutorials and receiving the full range of academic guidance as well as resubmitting assessments. Details of the cost of repeating a module are found on our webpages. Fees are subject to change annually. Refer to **section 18** for full details.
- <https://www.yorksj.ac.uk/students/exams-and-assessment/reassessment/>

## 37.7 Placement years and years in industry

- 37.7.1 Year-long placements and years in industry are marked on a pass/fail basis. A placement year or a year in industry are zero-weighted in the overall degree classification.
- 37.7.2 Where the placement is an approved component of the programme of study, as stated within the programme specification, whether the placement is passed or failed would be reflected in the final programme title awarded e.g. BSc in Computer Science with a year in industry
- Note: University placement year opportunities that are optional for students on some programmes but do not form an integral part of the programme of study. These are not reflected in the programme title awarded.
- 37.7.3 Reassessment opportunities in relation to work placements are not normally available.