

## Section 46 Scheme B – Undergraduate, graduate and foundation awards

### 46.1 Eligibility for award

- 46.1.1 Students are eligible for an undergraduate/graduate award when they have:
- Fulfilled specified enrolment requirements, including the payment of relevant fees.
  - Attempted the assessment for all modules specified for the programme of study in the programme specification.
  - Been awarded the required credits at the appropriate level.
  - Fulfilled any additional requirements as specified in the programme specification, and in particular must have passed all modules designated as compulsory for award.
  - Achieved a classification average, determined across all modules contributing to award, calculated in accordance with the classification rules.
  - For the award of Integrated Master's or Bachelor's Degrees with Honours, the classification average must be at least the classification average for the Class III Honours Degree.
- 46.1.2 A student enrolled on a programme that confers professional status who does not meet the requirements of the intended award may nonetheless be eligible for a non-professional award. This would be detailed in the programme specification.
- 46.1.3 Students who have not achieved sufficient credit or the necessary standard for the award may be considered for the exit award as detailed on the relevant programme specification.

### 46.2 Credit requirements for award

- 46.2.1 Credit requirements for undergraduate, graduate and foundation programmes are set out in the table below. These will be used in conjunction with programme specific rules detailed on the programme specification, for example, where modules must be passed for progression or award. Exit awards may only be awarded where stated on the programme specification.

Further details of the eligibility to use external credit towards an exit award can be found in [section 4.8](#).

Award	Credits taken	Credit requirement for award
<b>Integrated Master's Degree with Honours</b>	480	<ul style="list-style-type: none"><li>Passed at least 400 credits</li><li>Including at least 100 credits at each of Levels 4, 5, 6 and 7</li><li>And where eligible, a minimum mark of 20 must be achieved in the remaining 20 credits per level</li><li>No more than 240 external credits at Levels 4 and 5</li></ul>
<b>Graduate Diploma</b>	120	<ul style="list-style-type: none"><li>Passed 120 credits at Levels 5 and 6</li><li>Including at least 80 credits at Level 6</li><li>And where eligible, a minimum mark of 20 must be achieved in the remaining 20 credits</li><li><i>Credits cannot be condoned to contribute to this as an exit award</i></li><li>No more than 60 external credits at Level 5 and 6</li></ul>

Award	Credits taken	Credit requirement for award
<b>Professional Graduate Certificate in Education (exit award)</b>	60	<ul style="list-style-type: none"> <li>Passed 60 credits at Levels 6</li> <li>Including passing all placement modules</li> <li><i>Credits cannot be condoned to contribute to this as an exit award</i></li> <li>No external credits can be used to contribute to this award</li> </ul>
<b>Graduate Certificate</b>	60	<ul style="list-style-type: none"> <li>Passed 60 credits at Levels 5 and 6</li> <li>Including at least 40 credits at Level 6</li> <li><i>Credits cannot be condoned to contribute to this as an exit award</i></li> <li>No more than 60 external credits at Level 5 and 6</li> </ul>
<b>Bachelor's Degree with Honours</b>	360	<ul style="list-style-type: none"> <li>Passed at least 300 credits</li> <li>Including at least 100 credits at each of Levels 4, 5 and 6</li> <li>And where eligible, a minimum mark of 20 must be achieved in the remaining 20 credits per level</li> <li>No more than 240 external credits at Levels 4 and 5</li> </ul>
<b>Ordinary Degree of Bachelor (exit award)</b>	300	<ul style="list-style-type: none"> <li>Passed at least 260 credits</li> <li>Including at least 100 credits at each of Levels 4 and 5 and at least 60 credits at Level 6</li> <li>And where eligible, a minimum mark of 20 must be achieved in the remaining 20 credits for Level 4 and 5</li> <li><i>Credit cannot be condoned at Level 6 to contribute to this award</i></li> <li>No more than 200 external credits at Levels 4 and 5</li> <li>Students entering Level 6 with 240 external credits cannot achieve this as an exit award.</li> </ul>
<b>Foundation Degree</b>	240	<ul style="list-style-type: none"> <li>Passed at least 200 credits</li> <li>Including at least 100 credits at each of Levels 4 and 5</li> <li>And where eligible, a minimum mark of 20 must be achieved in the remaining 20 credits per level</li> <li>No more than 120 external credits at Level 4</li> </ul>
<b>Diploma of Higher Education (exit award)</b>	240	<ul style="list-style-type: none"> <li>Passed at least 200 credits</li> <li>Including at least 100 credits at each of Levels 4 and 5</li> <li>And a minimum mark of 20 must be achieved in the remaining 20 credits per level</li> <li>No more than 120 external credits at Level 4</li> </ul>
<b>Certificate of Higher Education (exit award)</b>	120	<ul style="list-style-type: none"> <li>Passed at least 100 credits at Level 4</li> <li>And a minimum mark of 20 must be achieved in the remaining 20 credits</li> <li>No more than 60 external credits at Level 4</li> </ul>
<b>University Diploma</b>	60	<ul style="list-style-type: none"> <li>Passed 60 credits at Levels 4 and 5</li> <li>Including at least 40 credits at Level 5</li> <li><i>Credit cannot be condoned to contribute to this award</i></li> <li>No external credits can be used to contribute to this award</li> </ul>
<b>University Certificate</b>	40	<ul style="list-style-type: none"> <li>Passed 40 credits at Level 4</li> <li><i>Credit cannot be condoned to contribute to this award</i></li> <li>No external credits can be used to contribute to this award</li> </ul>
<b>Foundation Certificate – International</b>	120	<ul style="list-style-type: none"> <li>Passed 120 credits at Level 3</li> <li><i>Credit cannot be condoned to contribute to this award</i></li> <li>No external credits can be used to contribute to this award</li> </ul>

Award	Credits taken	Credit requirement for award
Foundation Certificate (exit award)	40	<ul style="list-style-type: none"> <li>Passed 40 credits at Level 3</li> <li><i>Credit cannot be condoned to contribute to this award</i></li> <li>No external credits can be used to contribute to this award</li> </ul>

\* Additional criteria for award may be specified in the [programme specification](#).

## 46.3 Undergraduate, graduate and foundation award mark calculations

46.3.1 Classification depends on the performance of the student in modules contributing to the award. It is calculated on the basis of a credit-weighted average of marks across an award, unless otherwise specified in the programme specification.

46.3.2 Integrated Master's and Bachelor's Degrees with Honours are classified as follows:

Classification	Overall weighted mark
Class I	70 or above
Class II Division i	60-69
Class II Division ii	50-59
Class III	40-49
Fail	0-39

46.3.3 The **Ordinary degree of Bachelor** is not given a classification and is awarded with a 'pass' based on credit accumulation.

46.3.4 Undergraduate awards other than Honours Degrees, including Foundation Degrees, Foundation Certificates, and graduate awards may be pass/fail awards or may be awarded with merit or distinction, as follows:

Award	Overall weighted mark
Distinction	70 or above
Merit	60-69
Pass	40-59
Fail	0-39

### Classification calculation method

46.3.5 Level 4 (and Level 3 if applicable) marks are excluded from the classification calculation for Integrated Master's and Bachelor's programmes.

46.3.6 Level credit-weighted averages are calculated and rounded to 2 decimal places.

46.3.7 2 award mark calculations are made using different level-weightings with the exception of graduate programmes which are a single level. The student is entitled to the better of the results to determine the class to be awarded.

Programme	Calculation 1	Calculation 2
Integrated Master's	Uses equal weightings of the final 3 levels (Levels 5, 6 and 7)	Uses a double weighting of the final 2 levels (Levels 6 and 7) and a single weighting of the second level (Level 5)
Bachelor's	Uses equal weightings of the final 2 levels (Levels 5 and 6)	Uses a double weighting of the final level (Level 6) and a single weighting of the second level (Level 5)
Foundation Degree	Uses equal weightings of both levels (Levels 4 and 5)	Uses a double weighting of the final level (Level 5) and a single weighting of the first level (Level 4)
Foundation Certificate	The award mark is calculated using the credit-weighted average for all modules	Not applicable
Graduate	The award mark is calculated using the credit-weighted average for all modules	Not applicable

- 46.3.8 Only results obtained from York St John University will be used to calculate degree classifications (refer to [section 4.7](#)).
- 46.3.9 Where an Integrated Master's student is awarded a Bachelor's degree as a lower exit award marks from Level 7 modules are not included in the Bachelor's degree calculation.
- 46.3.10 Exceptions to these arrangements will have been agreed by the Quality and Standards Committee for specific programmes or individuals and normally require classification based on final-level modules only, for example, through direct entry to Level 6 study through recognition of prior learning (RPL) or to a top-up degree.

### Calculating credit-weighted averages for a level

46.3.11 To calculate a credit-weighted average for a level:

- a) Calculate the credit-weighted average for each level separately.
- b) List the final module marks and the module credit values for the level (columns B and C in the Example 1 below).
- c) Multiply each module mark by the module's credit value and enter that into column D. This gives the credit-weighted mark for each module.
  - Note that failure marks must also be included in this calculation – the failure mark is multiplied by the credit value for the module in the normal manner.
- d) Total the number of credits in column C excluding the credits for pass/fail modules.
  - This is normally 120, but in some cases, it may be 100 or 110 if there is a pass/fail module or an external RPL module with no numeric mark – refer to Example 2 below.
- e) Total the weighted marks for all modules in the level (column E, Example 1 = 7,740).
  - Then divide total weighted marks by the total number of credits.
- f) This gives a credit-weighted average mark **for the level**.
- g) In Example 1 below the credit-weighted average for the level is 64.5
- h) Weighting the module marks in this way gives greater emphasis to the marks for the larger modules.

#### Example 1: Worked example for 120 credits in Level 5

A Modules for Level 5	B Mark	C Credit	Mark x Credit	D Weighted mark
<b>Module A</b>	44	10	44 x 10 =	440
<b>Module B</b>	55	20	55 x 20 =	1,100
<b>Module C</b>	44	10	44 x 10 =	440
<b>Module D</b>	66	40	66 x 40 =	2,640
<b>Module E</b>	78	40	78 x 40 =	3,120
<b>Total</b>		<b>120</b>		<b>7,740</b>

Credit-weighted average calculation for Level 5	
<b>Total weighted mark / Total credits</b>	
<b>7,740 ÷ 120</b>	<b>64.50</b>

**Example 2: Worked example for 120 credits in Level 5 where 10 credits are marked on a pass/fail basis**

A Modules for Level 5	B Mark	C Credit	Mark x Credit	D Weighted mark
Module A	44	10	44 x 10 =	440
Module B	55	20	55 x 20 =	1,100
Module C	Pass	(10)	N/A	
Module D	66	40	66 x 40 =	2,640
Module E	78	40	78 x 40 =	3,120
Total		<b>110</b>		<b>7,300</b>

Credit-weighted average calculation for Level 5	
Total weighted mark / Total credits	
<b>7,300 ÷ 110</b>	66.36

**Calculating a credit-weighted average for a Bachelor's Degree classification**

46.3.12 To calculate a degree award mark and classification

- a) Follow the instructions in the section above to calculate the **Level 5 credit-weighted average**
- b) Follow the instructions in the section above to calculate a separate **Level 6 credit-weighted average**
- c) 2 further calculations now need to be made to calculate the level-weighted average marks
- d) Calculation 1:
  - For the first award calculation (**Award calculation 1**) add the Level 5 and Level 6 credit-weighted averages together
  - Then divide this total by 2
  - This calculates an award level-weighted average (**Award calculation 1**) with a ratio of 1:1 (i.e., equal weighting for each level)
- e) Calculation 2:
  - For the second award calculation (**Award calculation 2**) it is necessary to double-weight Level 6 so that this contributes more in the degree classification calculation
  - To calculate **Award calculation 2** – add the Level 5 credit-weighted average to the Level 6 credit-weighted average, and then add the Level 6 credit-weighted average again to this total
  - Then divide this total by 3
  - This calculates an award level-weighted average (**Award calculation 2**) with a ratio of 1:2 (i.e., Level 6 is weighted twice as much as Level 5)

### Example 3: Calculating a credit-weighted average for a Bachelor's Degree classification

Example values – Bachelor's Degree	CWA level mark
Level 5 credit-weighted average (L5 CWA)	55.23
Level 6 credit-weighted average (L6 CWA)	68.66

Calculation method Bachelor's Degree		Example calculation	Award mark
Calculation 1 (Level ratio 1:1)	$(L5\ CWA + L6\ CWA) \div 2$	$(55.23 + 68.66) \div 2 =$	61.94
Calculation 2 (Level ratio 1:2)	$(L5\ CWA + L6\ CWA + L6\ CWA) \div 3$	$(55.23 + 68.66 + 68.66) \div 3 =$	64.18
The final weighted award mark is the higher result from the 2 calculations			64.18

### Example 4: Calculating a credit-weighted average for an Integrated Master's Degree classification

46.3.13 Following the method outlined in [section 46.3.11](#) calculate the Level 5, Level 6 and Level 7 credit-weighted averages.

Example values – Integrated Masters	CWA level mark
Level 5 credit-weighted average (L5 CWA)	69.12
Level 6 credit-weighted average (L6 CWA)	75.01
Level 7 credit-weighted average (L7 CWA)	70.25

Calculation method Integrated Masters		Example calculation	Award mark
Calculation 1 (Level ratio 1:1:1)	$(L5\ CWA + L6\ CWA + L7\ CWA) \div 3$	$(69.12 + 75.01 + 70.25) \div 3 =$	71.46
Calculation 2 (Level ratio 1:2:2)	$(L5\ CWA + L6\ CWA + L6\ CWA + L7\ CWA + L7\ CWA) \div 5$	$(69.12 + 75.01 + 75.01 + 70.25 + 70.25) \div 5 =$	71.93
The final weighted award mark is the higher result from the 2 calculations			71.93

### Example 5: Calculating a credit-weighted average for a Foundation Degree classification

46.3.14 Following the method outlined in [section 46.3.11](#) above calculate the Level 4 and Level 5 credit-weighted averages.

Example values – Foundation Degree	CWA level mark
Level 4 credit-weighted average (L4 CWA)	59.52
Level 5 credit-weighted average (L5 CWA)	65.37

Calculation method Foundation Degree		Example calculation	Award mark
Calculation 1 (Level ratio 1:1)	$(L4\ CWA + L5\ CWA) \div 2$	$(59.52 + 65.37) \div 2 =$	62.45
Calculation 2 (Level ratio 1:2)	$(L4\ CWA + L5\ CWA + L5\ CWA) \div 3$	$(59.52 + 65.37 + 65.37) \div 3 =$	63.42
The final weighted award mark is the higher result from the 2 calculations			63.42

## 46.4 Exceptional third attempts for undergraduate awards

46.4.1 If a student does not meet the criteria for award a School Assessment Board may exceptionally make a recommendation to the Progress and Award Examination Panel for a third attempt at a module's assessment(s). To ensure transparency and equity, the following criteria for such recommendations are applied by the Panel:

- a) A single module has been identified which, if passed, would enable progression or completion of an award

and

- b) There is a high likelihood of success in this module through a further reassessment opportunity (usually indicated by a mark within 10 points on the University mark scale of the mark required to progress)

## 46.5 Undergraduate classifications thresholds

46.5.1 If a student's overall credit-weighted average falls above the **classification threshold**, the Progress and Award Examination Panel awards the higher classification. The thresholds for Integrated Masters' and Bachelors' Degrees with Honours are as follows:

Classification	Overall weighted mark classification threshold
Class I	68.50
Class II Division i	59.00
Class II Division ii	49.50
Class III*	40

46.5.2 The thresholds for graduate awards, Foundation Degrees, Foundation Certificates and other non-Honours undergraduate awards are as follows:

Award	Overall weighted mark classification threshold
Distinction	68.50
Merit	59.00
Pass	40

## 46.6 Borderlines

46.6.1 If an Integrated Master's, Bachelor's, Foundation Degree or Foundation Certificate student's overall credit-weighted average falls within the borderline range (defined as 0.5 below the threshold average specified for achievement of the higher classification), the Progress and Award Examination Panel will award the higher classification if the **final level** credit-weighted average is within the range of a higher classification and does not fall in the threshold range (i.e., the mark must be above 50, 60 or 70 for the higher class to be awarded).

	Below 40		40 and above			50 and above			60 and above			70 and above	
Integrated Masters Bachelors Degrees	Fail	39.50 to 39.99	3rd	Borderline	2:2	Borderline	2:1	Borderline	1st				
				49.00 to 49.49		49.50 to 49.99		58.50 to 58.99		59.00 to 59.99	68.00 to 68.49	68.50 to 69.99	
Foundation Degree	Fail	39.50 to 39.99	Pass			Borderline	Merit	Borderline	Distinction				
			49.00 to 49.49	49.50 to 49.99	58.50 to 58.99	59.00 to 59.99		68.00 to 68.49		68.50 to 69.99			

46.6.2 Graduate awards and other undergraduate non-Honours awards are not eligible for borderline consideration.

	Below 40		40 and above			50 and above			60 and above			70 and above	
Graduate awards UG non-Honours	Fail	39.50 to 39.99	Pass	49.00 to 49.49	59.00 to 59.99	Merit	Distinction	68.50 to 69.99					
				49.50 to 49.99				68.50 to 69.99					

## Borderline calculation example

- Calculate the award mark using both calculation method 1 and 2 (see [section 46.3.12](#) for an example).
- In the example below calculation 2 is 58.50 which is within the borderline range for a Bachelor's Degree.
- Where the highest award mark falls in the borderline range, then the final level (i.e., Level 6) credit-weighted average is referred to.
- The final level average must be in the higher classification range, not the classification threshold range, for the higher classification to be awarded; if the final level average is in the classification threshold or below the lower classification is awarded.
- In the example below the Level 6 credit-weighted average is 60.33 which is in the Class II Division i range and therefore the student would be awarded a Class II Division i classification.

Calculation method	Award mark	Classification
Calculation 1 (level ratio 1:1)	57.58	Class II Division ii
Calculation 2 (level ratio 1:2)	58.50	Class II Division ii <b>BORDERLINE</b>

Modules for Level 6	Mark	Credit	Mark x Credit	Weighted mark
Module A	65	40	65 x 40 =	2,600
Module B	62	20	62 x 20 =	1,240
Module C	62	20	62 x 20 =	1,240
Module D	40	20	40 x 20 =	800
Module E	68	20	68 x 20 =	1,360
<b>Total</b>		<b>120</b>		<b>7,240</b>

Credit-weighted average calculation for Level 6	
<b>Total weighted mark ÷ Total credits</b>	
<b>7,240 ÷ 120</b>	<b>60.33</b>

## 46.7 Failure to meet award thresholds

- 46.7.1 A student who is not successful in the final attempt to meet the award requirements of a programme of study after all assessment opportunities have been exhausted will have their enrolment for their programme of studies terminated.
- 46.7.2 Subject to the provisions of the relevant programme specifications, students who have not met the progression requirements for an award may be deemed to be eligible for an exit award as defined within the programme specification, provided that they have met the requirements of that award. A student who has been granted an exit award in such circumstances and has exhausted all assessment opportunities as specified in the [University Regulations](#) is not normally permitted to progress to a further attempt at the higher award.
- 46.7.3 There is no automatic right to repeat the final level of an undergraduate programme of study. In exceptional circumstances this may be permitted. For the process to be followed refer to [section 43.7](#)
- 46.7.4 Students should note that there are strict **time limits on making appeals**. Students have **20 working days from the publication of results** to submit their appeal. Details of the 'Appeals Policy' and procedure can be found in [section 58](#). The Students' Union can also offer advice and support. Information is available on the [Students' Union page](#).