

Programme Specification

Award and title:

BSc (Hons) Project Management

School:

York Business School

Subject area:

Business Management

Entry from academic year:

2027-28

in the month(s) of

September

Awarding institution:

York St John University

Teaching institution:

York St John University

Delivery location:

York St John University, York Campus
York St John University, London Campus

Programme/s accredited by:

Exit awards:

Certificate of Higher Education Project Management
Diploma of Higher Education Project Management
BSc (Ord) Project Management

UCAS code / GTTR / other:

Not applicable

Joint Honours combinations:

None

QAA subject benchmark statement(s):

Business Management (2023)

Mode/s of study:

Full time for three years plus End Point Assessment typically 6 months)
No less than 20% of the training will take place away from the usual working environment.
Please note there is an additional month allowed for completion of the Gateway period resulting in an on-programme expectation of 2 years 6 months (approximately).

Language of study:

English

Paired with Foundation Year

No

Study abroad opportunities:

No

Opt-in YSJU Placement Year opportunity:

No

Excluding a year-long placement/professional experience, are there placement/field trip/work experience(s) totalling 20 days or more?

No

Introduction and special features

The BSc (Hons) Project Management is awarded upon successful completion of the Project Manager Degree Apprenticeship (PMDA). The PMDA provides the opportunity to acquire academic knowledge in a supportive learning environment. You will practically apply this knowledge within your workplace, developing your knowledge, skills and behaviours further, improving your work performance and long-term career prospects.

In today's dynamic business environment, marked by disruption and emerging challenges, effective and

ethical project management has become essential for driving innovation, managing risk, and delivering sustainable outcomes. Organisations must leverage agile methodologies, strategic planning, and collaboration to deliver projects that not only meet customer and stakeholder expectations but also contribute positively to societal progress. The BSc (Hons) Project Management will support you in your development as a Project Manager and you will learn about the foundations of project management, the business environment, and develop your skills in using project management tools and techniques.

Working alongside a recognised professional project management organisation (Association for Project Management (APM)) to ensure participants are equipped with profession-relevant skills for a career in project management, the programme enables you to develop your abilities as a project manager and you will gain an insight into the principles and practice of project management as well as the tools and techniques required to contribute to organisational effectiveness. Emphasising ethical practice and social responsibility, this programme ensures that participants are aware of their impact on people, society and the environment. Successful completion of the APM PMQ, including passing the associated examination, is a mandatory requirement for progression through Gateway to the End Point Assessment stage of the programme.

The programme will be delivered using a blended approach, combining the benefits of in-person delivery and interactions with the flexibility of online learning. This method allows for a more adaptable learning experience, responsive to diverse learning styles and schedules while providing opportunities for networking, peer support, hands-on practice and the establishment of an online community of learning. The programme also recognises the benefit of individual learning, allowing participants to progress at their own pace and focus on areas most relevant to their personal and professional development, with robust support available from the staff team, who are dedicated to guiding and mentoring participants throughout their learning journey. Your understanding is developed around the key skills, processes and practices of project management. Solutions to real problems are suggested, discussed and analysed within the learning community with the support of tutors and fellow learners.

Special features

- Face-to-face learning is complemented by a strong focus on work-based learning, facilitating a dynamic educational experience where you can directly apply academic theory to real-world organisations, including your own.
- Dual support. Throughout the programme you will be supported by a work-based learning tutor, in addition to the academic support provided by the academic team.
- Authentic assessment methods, offering you valuable opportunities to critically reflect on practices within your own organisations.
- Professional qualification in Project Management at Level D or equivalent.
- Eligibility to become a member of professional association.

Admissions criteria

You must meet the minimum entry requirements which are published on the programme specific webpage. In addition, you must have:

- Be 18 years or older, and ideally to have achieved a Level 3 (or equivalent) and Level 2 in English and Mathematics (or equivalents) prior to entry.
- Be in full-time employment.
- Have the full support from employers prior to application for the course.

If your first language is not English, you need to take an IELTS test or an equivalent qualification accepted by the University (see <https://www.yorksj.ac.uk/international/how-to-apply/english-language-requirements/>).

If you do not have traditional qualifications, you may be eligible for entry on the basis of [Recognition of prior learning \(RPL\)](#). We also consider applications for entry with advanced standing.

Functional Skills

English and Maths Skills

Adult Apprentices (Aged 19 and Over at the Start of Their Apprenticeship Training): Apprentices in this category will no longer be required to hold or achieve formal English and maths qualifications as a condition of completing their apprenticeship. Instead, their proficiency will be assessed through the development of occupationally relevant English and maths skills as part of their training. This approach ensures that apprentices acquire the literacy and numeracy skills necessary for their specific occupational roles.

• **Apprentices under the age 18 at the Start of Their Apprenticeship:** Apprentices within this age group will still be required to achieve formal English and maths qualifications. This requirement remains in place to support their broader educational and career progression. If you cannot evidence attainment of GCSE English and Mathematics (Grade C or 4), or equivalent, prior to recruitment, you must undertake the Functional Skills test at Level 2 during the apprenticeship. This assessment will be undertaken via an external provider. You will be supported throughout the process.

You will be given a mock assessment (as an additional assessment) to identify gaps in knowledge and support needs and allocated support accordingly. This support may include 1:1 sessions; small group support; online materials and workbook activities. You will undertake a further mock assessment and when ready will be entered for the external assessment. If any further gaps are identified, further development activities will be set, and the process will continue.

Funding and support to complete Level 2 English and Mathematics is available to all apprentices, including those aged 19 or over at the start of their apprenticeship. This is discussed during the Initial Assessment, where employer and apprentice will have the opportunity to state their intentions.

Programme aim(s)

1. Prepare you to effectively demonstrate project management competences, knowledge, skills, and behaviours to enhance employability and support career advancement including the development of soft skills such as critical thinking, communication, teamwork, and leadership skills to prepare you for dynamic complexities of the modern workplace, within the field of project management.
2. Provide you with a work-based, challenging, integrated programme of study that equips you with a detailed and critical understanding of projects, programmes and portfolios and the relationship with business operations in the global environments in which they operate, with opportunities to focus on aspects of project management relevant to apprentice backgrounds, interests, and career aspirations through a choice of work-based project activities.
3. Enable you as a graduate to improve the quality of project management decision-making, leadership, and business practice across a range of organisations and in a variety of contexts and to develop a clear understanding of diverse cultures and global issues.

Programme learning outcomes

Upon successful completion of the programme students will be able to:

Level 4

- 4.1. Describe and explain a range of relevant project management concepts, theories and models and how they could provide solutions to business and project management problems.
- 4.2. Describe and identify business-based decisions in a variety of organisational contexts.
- 4.3. Demonstrate developing academic and intellectual skills including, information gathering, analysis and problem identification relevant to the management of projects.
- 4.4. Demonstrate an awareness of individual competency requirements and professional development requirements of a project manager.
- 4.5. Demonstrate the use of research skills to gather information.
- 4.6. Demonstrate self-assessment of their own learning and incremental reflective practice with guided support to explore a wide variety of learning resources, online materials and self-directed learning opportunities such as reflective practice and personal development planning, demonstrating developing independence in your own learning.

Level 5

- 5.1. Compare and contrast a range of relevant project management concepts, theories and models to the solution of business and project management problems.
- 5.2. Analyse and discuss tactical business-based decisions in a variety of organisational contexts.
- 5.3. Draw upon a range of academic and intellectual skills relevant to level five study including, information gathering, problem-solving, analysis, and evaluation, and demonstrate an increasing criticality of theory and practice.
- 5.4. Exhibit the development of skills in relation to communication, organisation and working with others from organisational and national cultures, within the context of project management.
- 5.5. Demonstrate the use of research and enquiry to further understanding of recent project management scholarship and professional practice.
- 5.6. Demonstrate increasing independence and own learning to explore a wide variety of learning resources, online materials and self-directed learning opportunities such as reflective practice and personal development planning.

Level 6

- 6.1. Apply a range of relevant project management concepts, theories and models to the solution of business and project management problems.
- 6.2. Synthesise and evaluate strategic and tactical decisions in a variety of organisational and project management contexts.
- 6.3. Critically evaluate project management thinking through an extended piece of research.
- 6.4. Apply a range of academic and intellectual skills including, information-gathering, problem-solving (incorporating creativity and innovation) and the skill to critically analyse, synthesise, and evaluate information and data to aid project management decision-making.

- 6.5. Demonstrate the achievement of advanced and autonomous skills in relation to communication, organisation and working with others from organisational and national cultures and backgrounds in a professional manner.
- 6.6. Critically conduct research and enquiry to further your understanding and to inform project management decision-making.
- 6.7. Independently self-assess their own learning and incremental reflective practice, critically engaging with a wide range of learning resources including online materials and self-directed learning practices, including research and reflective practice, to support advanced academic and professional development.

Programme structure

Code	Level	Block	Title	Credits	Module status	
					Compulsory (C) or optional (O)	non-compensable (NC) or compensable (X)
BMP4005M	4	1	Project Management and The Business Environment	20	C	NC
BMP4006M	4	2	Ethics and Corporate Social Responsibility in Project Management	20	C	NC
BMP4007M	4	3	Project Stakeholder Engagement	20	C	NC
BMP4008M	4	4	Leading Innovation and Change	20	C	NC
BMN4027M	4	Year	Personal and Professional Development	40	C	NC
BMP5008M	5	1	APM Project Management Qualification (PMQ)	0	C	NC
BMP5009M	5	1	Project Risk Management	20	C	NC
BMP5010M	5	2	Business Intelligence and Big Data in Projects	20	C	NC
BMP5011M	5	3	Project Governance and Financial Management	20	C	NC
BMP5012M	5	4	Project Planning and Control	20	C	NC
BMN5024M	5	Year	Developing Professional Practice	40	C	NC
BMP6008M	6	1	Strategic Project Management and Decision-making	20	C	NC
BMP6009M	6	2	Procurement and Contractual Requirements in Project Management	20	C	NC
BMP6010M	6	3	Building and Leading High Performing Teams	20	C	NC

BMP6011M	6	4	Applied Project Management Practice	20	C	NC
BMP6012M	6		Work-based Project	20	C	NC
BMP6013M	6		Professional Review	20	C	NC

Any modules that must be passed for progression or award are indicated in the table above as non-compensable. A non-compensable module is one that must be passed at the relevant level with a mark of 40 in order to progress.

Learning, teaching and assessment

Whilst a blended approach is taken on this programme, you will be required to attend on campus, for face-to-face learning for each module. The learning is supported using a Virtual Learning Environment (VLE) called Moodle that will provide all learning materials, resources and access to additional academic and pastoral resources and services. This VLE can be accessed using mobile technology and when offline.

Throughout the programme, you will be learning in the workplace, undertaking continuous professional development, observing practice and taking part in mentoring sessions, performance reviews and building evidence of performance. You will utilise knowledge gained in the academic environment along with practical workplace experience to develop a detailed understanding of all aspects of effective project management.

Level 4 and 5 are split into four teaching blocks each consisting of 10 weeks, with one 20 credit module being taught per block. You will also undertake a skills-based personal and professional module worth 40 credits in level 4 and again in level 5. The year-long modules will focus on your personal and career development needs. They support you in identifying your levels of competence, using a range of diagnostic tools, and in identifying the level of competence you should aim to have achieved by completion of each year and in your apprenticeship. Level 6 is also split into four teaching blocks each consisting of 10 weeks, with one 20 credit module being taught per block. However, the final 40 credits are completed within a 6-month period and form the End Point Assessment (EPA), and you will be fully supported through supervisory support.

Each block begins with an online introduction, reading and preparation week, and during this week, online resources and suggested reading materials will be available on Moodle to help you get ready for the upcoming sessions. Interactive activities will be provided to introduce the module's focus, helping you engage with the content from the outset. You will be expected to commit around 1 day per week (on average) of Off the Job (OTJ) hours to your studies although this will vary to suit each individual. New materials and learning are released weekly to build your knowledge and understanding. You will undertake training early in your second year of the programme which will support you in attaining the Level D qualification.

You will attend campus-based workshops two days per 20 credit teaching block (normally during week 5 for York and week 6 in London). Workshop sessions will utilise a range of apprentice centred, active learning techniques, which are interactive and designed to help build on prior learning, make connections and enhance understanding and application of the programme content. The sessions will be varied to give different learning experiences, from presenting an interpretation of complex ideas, through discussions and explorations of authentic case studies, to demonstrations of practice and problem-solving workshops.

By spreading out the delivery of new learning, you are not overloaded with information in a short period. Instead, you will have time between sessions to reflect on what you have learned, consolidate your knowledge, and complete readings. This approach promotes deeper understanding of the material and the

opportunity to apply the learning within the workplace. It allows you to reach out to your module tutors with any questions or concerns you might have about the material and provides the opportunity (and time) for tutors to adjust the sessions based on this feedback, ensuring that the delivery remains responsive to your needs.

Active learning is present throughout each block, and the whole year, through the scheduling of at least one key activity or session each month. Assignments are authentic and require active participation and are designed so you can complete them progressively. Regular feedback opportunities are available to keep you engaged and ensure continuous learning.

An authentic assessment strategy for the Project Manager Degree Apprenticeship has been designed to ensure that you acquire the relevant knowledge and skills at each stage of the programme. Each module includes opportunities for formative assessment and feedback, helping you refine your work before final submission. Detailed feedback on assessments will support development and continuous performance improvement throughout the programme.

Apprentices who do not already hold a Level D or equivalent Project Management Qualification (PMQ) are required to successfully complete it during the programme, as it is a mandatory component of the programme. Assessment for the Level D or equivalent Project Management qualification will be through an online examination which will be scheduled at the beginning of the second year (level 5) of the programme. In the event that you are not successful at your first attempt, you will be permitted further unlimited opportunities to retake the exam, although this would be subject to an examination fee for each further attempt.

You will be assigned a Work Based Learning Tutor (WBLT) who will be involved in all aspects of support provision throughout your apprenticeship. WBLTs also review initial skills scans (including individual plans for disabled students) and identify any needs emerging over the course of the apprenticeship, signposting to relevant services as deemed necessary. WBLTs will also discuss Learning Analytics or engagement behaviour (such as library use, e-resource/e-book access, assignment submissions, Moodle forum posts, Moodle quiz submissions, Moodle page views and Moodle logins). You will take part in tripartite meetings with your line manager (and mentor) and WBLT; these will be held every 10 weeks. The meetings will not be linked to teaching blocks or assessments. WBLTs support you throughout your programme, ensuring consolidation of learning in the workplace, and facilitating opportunities for experiential learning, leading to you building your portfolio of evidence for End Point Assessment, and development of the knowledge skills and behaviours of the apprenticeship standard.

End Point Assessment (EPA)

The end-point assessment is delivered and assessed across two modules, worth 20 credits each. It is carried out by a panel of Independent Assessors and consists of the following as set out in the Project Manager Level 6 standard:

- BMP6005M Work-based Project Report with associated documentation (20 credits)
- BMP6006M Professional Review based on the evidence portfolio (20 credits)

You will undertake a Work Based Report (4000 words) agreed with your Organisation and the University, in addition to the Professional Review consisting of a Presentation, Interview, and review of your Portfolio.

This report is based on the work-based project, and addresses the knowledge, skills and behaviours (KSB) for a project manager as set out in the degree standard in the context of the project. The Professional Review requires a short presentation (15 minutes +/- 2 minutes) to the panel followed by a 10-minute interview based on a “portfolio” on work projects that you will collate over the duration of the degree apprenticeship and which also addresses the knowledge, skills and behaviours for a project manager. End-point assessment should be successfully completed within a 6-month period after the EPA gateway.

For the purposes of your university degree classification, the marks for these two components will be numerical, determined according to a YSJU mark scheme which is itself based on the degree standard mark scheme. Subsequently these numerical marks will be converted into Fail, Pass, or Distinction for the purposes of your apprenticeship classification. These grades will be combined to determine the overall apprenticeship grade of Fail, Pass or Distinction, as detailed in the degree standard.

Resits/retakes are governed by the policy set out in the standard and resits are determined by the End-Point Assessment Organisation (EPAO).

Successful completion of the EPA will result in the achievement of the apprenticeship standard and the BSc (Hons) Project Management

Progression and graduation requirements

The University's [regulations](#) for undergraduate awards apply to this programme.

Any modules that must be passed for progression or award are indicated in the Programme Structure section as non-compensable.

In addition, the following programme-specific regulations apply in respect of progression and graduation:

- This programme does not permit the option to study part time to redeem progression failure in Level 4 and 5.
- This programme does not have the option for an automatic programme restart to redeem progression failure in level 4.

Eligibility for intended University awards

Apprentices must complete all the requirements set out in the Apprenticeship Standard and assessment plan (off-the-job learning (the academic qualification), on-the-job learning and End-Point Assessment (EPA)).

Further information on eligibility for University awards and graduation are available within the Awards and Graduations section of [The Code of Practice for Assessment](#).

Eligibility for a BSc (Ord) exit award may be applicable in the following circumstances:

- The apprentice withdraws before reaching Gateway but has successfully passed at least 300 credits (including at least 120 credits at each of Levels 4 and 5 and at least 60 credits at Level 6).
- The apprentice fails some credits at 2nd attempt and cannot progress to Gateway but has already passed at least 300 credits (including at least 120 credits at each of Levels 4 and 5 and at least 60 credits at Level 6).

Eligibility for a DipHE exit award may be applicable in the following circumstances:

- The apprentice withdraws before progressing to level 6 but has successfully passed at least 240 credits (including at least 120 credits at each of Levels 4 and 5).
- At level 6 semester 2, the apprentice fails some credit at 2nd attempt and cannot progress to gateway, having already passed at least 240 credits (including at least 120 credits at each of Levels 4 and 5).

Eligibility for a CertHE exit award may be applicable in the following circumstances:

- The apprentice withdraws before progressing to level 5 but has successfully passed 120 credits at Level 4.
- At level 5 semester 2, the apprentice fails some credit at 2nd attempt and cannot progress to level 6, having already passed at least 120 credits (including 120 credits at Level 4).

Late result modules

This programme contains the following modules, where the result of the first attempt is not known in time for the June School Assessment Boards (or equivalent level progression point for non-standard entry points). This may delay progression to the next level of study.

Project Stakeholder Engagement
 Leading Innovation and Change
 BMN4027M Personal and Professional Development

Project Governance and Financial Management
 Project Planning, Scheduling and Control
 BMN5024M Developing Professional Practice

Building and Leading High Performing Teams
 Applied Project Management Practice

Internal and external reference points

This programme specification was formulated with reference to:

- [University Mission, Culture and Values](#)
- [University 2026 Strategy](#)
- [QAA subject benchmark statements](#)
- [Frameworks for Higher Education Qualifications](#)
- [Project manager \(integrated degree\) / Skills England](#)

Date written / revised: 26/2/2026

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