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| **Unsatisfactory Academic Progress Procedure****Stage Two (review)**Enquiries: research@yorksj.ac.uk |  |

This form should be completed to notify the outcome of the UAPP once the final formal review meeting (stage two) has taken place. Please return the form to Registry (research@yorksj.ac.uk)

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| **Candidate’s full name:** |  | **Student number:** |  |
| **Degree:** |  | **School:** |  |
| **Main Supervisor:** |  |
| **Co-supervisor(s):** |  |
| **Date of formal review meeting with the PGR:** |  |

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| **UAPP formal review meeting:** |
| **Date of formal review meeting with the PGR:** |  |
| **Names and roles of those present at the formal review meeting with the PGR:** |  |
| **Date that the minutes of the meeting have been supplied to the PGR:**  |  |

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| **Outcome of the UAPP** *(tick one box only):* |
| The PGR has made satisfactory progress (no further action required) |  |
| The decision on progression be deferred (please provide details below) |  |
| Unsatisfactory Progress: Recommendation – transfer to MPhil |  |
| Unsatisfactory Progress: Recommendation that the research degree candidature be terminated |  |

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| **Authorisation:** |
| School Postgraduate Research Lead (or School Research & Knowledge Transfer Lead) signature: |  |
| Date: |  |

**Please attach the following documents to this form and send to Registry (****research@yorksj.ac.uk****):**

* Minutes of the meeting
* Copy of the letter sent to the PGR advising them of the outcome of the meeting